

**MICHIANA AREA COUNCIL OF GOVERNMENTS  
MINUTES  
January 13, 2010**

The January meeting of the Michiana Area Council of Governments Policy Board was held on January 13, 2010 in the St. Joseph County Commissioners Conference Room on the 7<sup>th</sup> floor of the County-City Building in South Bend, Indiana. Ernest Wiggins, 1<sup>st</sup> Vice-Chairman, called the meeting to order. It was noted there was a quorum present.

**MEMBERS PRESENT:** Ernest Wiggins, Mayor, City of Warsaw  
John Letherman, Elkhart County Commissioner  
Robert Kovach, St. Joseph County Commissioner  
Allan Kauffman, Mayor, City of Goshen  
Frank Lucchese, Elkhart County Commissioner  
Oliver Davis, South Bend Council  
Judy Stone, Marshall County Council  
Dick Moore, Mayor, City of Elkhart  
Stephen Luecke, Mayor, City of South Bend  
Larry Thompson, Mayor, City of Nappanee  
Kevin Overmyer, Marshall County Commissioner

**MEMBERS ABSENT:** Mark Senter, Mayor, City of Plymouth  
Jeff Rea, Mayor, City of Mishawaka  
Ron Troyer, Elkhart City Council  
Mark Root, St. Joseph County Council  
Robert Sanders, Kosciusko County Council  
Ron Truex, Kosciusko County Commissioner  
Woody Emmons, Mishawaka City Council

**OTHERS PRESENT:** George Herendeen, MACOG Attorney  
Hodge Patel, Congressman Joe Donnelly's Office  
Joyce Newland, FHWA (phone)  
Rita Kopala, Citizen  
Sandra Seanor, MACOG  
Jessica Mitchell, MACOG  
Mary Beth McAdams, MACOG  
Rosemary Barbara, MACOG  
Zach Dripps, MACOG  
Sherry Sellers, MACOG

**MINUTES OF DECEMBER 9, 2009 MEETING**

There were no additions or corrections to the December 9, 2009 minutes.

A MOTION WAS MADE BY ALLAN KAUFFMAN AND  
SECONDED BY ROBERT KOVACH TO APPROVE THE  
MINUTES OF DECEMBER 9, 2010. THE MOTION CARRIED.

**REPORTS**

**CHAIRMAN:** The following slate of officers was presented for the 2010 Policy Board:  
Chairman, Ernest Wiggins – 1<sup>st</sup> Vice-Chairman, Frank Lucchese, 2<sup>nd</sup> Vice-Chairman, Dick Moore  
– Secretary, Mark Senter – Treasurer, Robert Kovach

A MOTION WAS MADE BY JOHN LETHERMAN AND SECONDED BY STEPHEN LUECKE TO CLOSE THE NOMINATIONS. THE MOTION CARRIED.

A MOTION WAS MADE AND SECONDED BY POLICY BOARD MEMBERS TO ACCEPT THE SLATE OF OFFICERS. THE MOTION CARRIED.

**FINANCIAL:** Rosemary reported that MACOG has just completed the Fiscal Year end June 30, 2009 Audit with the State Board of Accounts. No findings or comments were made regarding our internal control or the audit of the books. The Policy Board Chairman will be receiving an audited financial statement in the next four to six weeks.

Rosemary reviewed MACOG's December 2009 Financial Report and asked for any questions. There being none, she asked for the Policy Board's approval of the December 2009 Financial Report.

A MOTION WAS MADE BY ROBERT KOVACH AND SECONDED BY KEVIN OVERMYER TO APPROVE THE DECEMBER 2009 FINANCIAL REPORT. THE MOTION CARRIED.

**SECRETARY:** No report.

**OLD BUSINESS:**

There was no Old Business.

**NEW BUSINESS**

**Recommendations from the 01/06/10 Transportation Technical Advisory Committee**  
Administrative Modifications, Amendments, Major Amendments to the FY2009-2014  
Transportation Improvement Program

**FORT WAYNE DISTRICT**

**Locally Initiated – Resolution – 78-09**

A. Kosciusko County Amendment Exempt Project in Kosciusko County, IN  
Resolution 78-09 Delete Project Phase: CN  
Des#0710954 **Location: Western Route – Old US 30 @ County Road 350 W**  
**Local Road Project SFY: 02/2011**  
Total: \$2,411,483 Federal: \$1,929,486 Local: \$481,997 (Grp IV)

B. Kosciusko County Amendment Exempt Project in Kosciusko County, IN  
Resolution 78-09 Add Project Phase: PE/RW/CN  
Des#0902295 **Location: Western Route – Old US 30 from Zimmer Rd to Walnut Creek –**  
**Phase 4**

**New Road Construction SFY: 3/2012**  
Total: \$504,192 Federal: \$336,496 Local: \$167,696 (PE) (CHPP)  
Total: \$200,000 Federal: \$ 5,000 Local: \$195,000 (RW) (CHPP)  
Total: \$3,120,812 Federal: \$1,762,870 Local: \$1,357,942 (CN) (Grp IV)

C. Kosciusko County Administrative Modification Exempt Project in Kosciusko County, IN  
Resolution 78-09 Increase Federal Funds by \$150,000 (CHPP) Phase: RW/CN  
Decrease Federal Funds by \$191,818 (Grp IV)

Des#0710956 **Location: Western Route – Old US 30 @ Fox Farm Road RB – Phase 1  
Local Road Project** SFY: 07/2010

Total: \$ 150,000 Federal: \$ 150,000 Local: \$ 0 (RW) (CHPP)  
Total: \$2,371,088 Federal: \$1,896,870 Local: \$474,218 (CN) (Grp IV)

D. Kosciusko County Administrative Modification Exempt Project in Kosciusko County, IN

Resolution 78-09 Decrease Federal Funds by \$494,392 Phase: CN

Des#0810103 **Location: Western Route – Old US 30 from Walnut Creek to Fox Farm Rd – Phase 2**

**New Road Construction** SFY: 01/2011

Total: \$1,882,010 Federal: \$1,505,608 Local: \$376,402 (Grp IV)

E. Kosciusko County Administrative Modification Exempt Project in Kosciusko County, IN

Resolution 78-09 Increase Federal Funds by \$852,826 (Grp IV) Phase: CN

Decrease Federal Funds by \$491,496 (CHPP)

Des#0710955 **Location: Western Route – Old US 30 @ Zimmer Road RB – Phase 3**

**Local Road Project** SFY: 05/2011

Total: \$2,658,058 Federal: \$2,126,446 Local: \$531,612 (Grp IV)

Jessica Mitchell presented these Kosciusko County TIP amendments which all deal with the Western Route. There were no questions from the Policy Board. Jessica asked for their approval of Resolution 78-09.

A MOTION WAS MADE BY LARRY THOMPSON AND  
SECONDED BY ROBERT KOVACH TO APPROVE THE  
TIP AMENDMENTS IN RESOLUTION 78-09. THE MOTION  
CARRIED.

### LAPORTE DISTRICT

#### **Locally Initiated – Resolution – 79-09**

A. City of South Bend Administrative Modification Exempt Project in St. Joseph County, IN

Resolution 79-09 Change Funds to 100% CMAQ Phase: CN Letting Date: 01/2010

Des# 0800053 **Location: Fiber Optic Signal Interconnect along Mishawaka Ave. Phase I  
Signal Interconnect** SFY: 2010

Total: \$1,100,000 Federal: \$1,100,000 (CMAQ) Local: \$ 0.00

B. City of South Bend Administrative Modification Exempt Project in St. Joseph County, IN

Resolution 79-09 Change Funds to 100% CMAQ Phase: CN Letting Date: 01/2010

Des# 0800044 **Location: Fiber Optic Signal Interconnect along Western Ave. - Phase II  
Signal Interconnect** SFY: 2010

Total: \$1,283,871 Federal: \$ 1,283,871 (CMAQ) Local: \$ 0.00

Jessica Mitchell presented the administrative modifications contained in Resolution 79-09 for the City of South Bend projects involving fiber optic signal interconnects. There were no questions. The Policy Board was asked for their approval of this resolution.

A MOTION WAS MADE BY ALLAN KAUFFMAN AND  
SECONDED BY STEPHEN LUECKE TO APPROVE THE  
ADMINISTRATIVE MODIFICATIONS CONTAINED IN  
RESOLUTION 79-09. THE MOTION CARRIED.

**Locally Initiated – Resolution – 80-09**

A. Marshall County Administrative Modification Exempt Project in Marshall County, IN  
Resolution 80-09 Increase Funds by \$1,100,000 Phase: CN Letting Date: 11/2009  
Des# 0200822 **Location: Pine Road from SR 17 to US 30**  
**New Road Construction SFY: 2010**  
Total: \$5,942,400 Federal: \$4,753,920 (Grp IV) Local: \$1,188,480

B. Marshall County Administrative Modification Exempt Project in Marshall County, IN  
Resolution 80-09 Decrease Funds by \$1,100,000 Phase: CN Letting Date: 01/2014  
Des# 0810140 **Location: 7th(a) Rd from Michigan St to new interchange at US31 - 7th(a) Rd**  
**New Road Construction SFY: 2014**  
Total: \$7,817,225 Federal: \$ 2,300,000 (Grp IV) Local: \$5,517,225

Jessica Mitchell also presented the administrative modifications contained in Resolution 80-09 for Marshall County. There were no questions and she asked for the Policy Board's approval of this resolution.

A MOTION WAS MADE BY ALLAN KAUFFMAN AND  
SECONDED BY KEVIN OVERMYER TO APPROVE  
RESOLUTION 80-09. THE MOTION CARRIED.

**Transit ARRA Amendments - Resolution – 81-09**

A. Elkhart/Goshen Initiated Administrative Modification Exempt Project in Elkhart County, IN  
Resolution 81-09 Increase Funds By \$40,000 SFY: 2009  
**Location: Elkhart-Goshen Urbanized Area**  
**Replace up to six trolley buses for the Interurban Trolley**  
Total: \$1,060,000 Federal: \$1,060,000 (ARRA)

B. Elkhart/Goshen Initiated Administrative Modification Exempt Project in Elkhart County, IN  
Resolution 81-09 Increase Funds By \$21,097 SFY: 2009  
**Location: Elkhart-Goshen Urbanized Area**  
**Expand up to three trolley buses for the Interurban Trolley**  
Total: \$450,802 Federal: \$450,802 (ARRA)

C. Elkhart/Goshen Initiated Amendment Exempt Project in Elkhart County, IN  
Resolution 81-09 Increase Funds By 42,000 SFY: 2009  
**Location: Elkhart-Goshen Urbanized Area**  
**Passenger Counters**  
Total: \$110,000 Federal: \$110,000 (ARRA)

D. Elkhart/Goshen Initiated Amendment Exempt Project in Elkhart County, IN  
Resolution 81-09 Delete Project SFY: 2009  
**Location: Elkhart-Goshen Urbanized Area**  
**Electronic Fareboxes**  
Total: \$103,097 Federal: \$103,097 (ARRA)

Mary Beth McAdams presented the Transit TIP amendments which were changes in the ARRA projects. Some funds were increased and others deleted. Sandi said the reason this is being done is for a new Interurban route that is being looked at. There were no questions. Mary Beth asked for the Policy Board's approval of this resolution.

A MOTION WAS MADE BY ALLAN KAUFFMAN AND  
SECONDED BY STEPHEN LUECKE TO APPROVE  
RESOLUTION 81-09. THE MOTION CARRIED.

## **MACOG – Resolution – 82-09**

### **A. 2009/2010 UPWP Administrative Modification**

**Resolution 82-09 WE 1015 – Modify Hybrid Purchase up to 95 SFY: 2010**

**Total: \$1,953,125 Federal: \$1,953,125 Local: \$0 (100% CMAQ)**

Sandra Seanor said this Resolution is a modification to the FY2009-2010 UPWP. WE1015 deals with the hybrid purchase. The original UPWP hybrid purchase was for up to 52 hybrid vehicles. The total dollar amount was \$1,953,125. Once the first 52 vehicles are purchased, there will be about \$680,000 remaining. Sandi is asking that the amount of vehicles be modified to up to 95 vehicles. The actual number purchased will probably not be that high, but it is better to have a higher number than a lower one. Some of the vehicles purchased already have come in at a lower price than anticipated.

A MOTION WAS MADE BY ALLAN KAUFFMAN AND  
SECONDED BY LARRY THOMPSON TO APPROVE MODIFYING  
THE FY2009-2010 UPWP AS PRESENTED IN RESOLUTION 82-09.  
THE MOTION CARRIED.

### **STAFF UPDATE**

Sandi said that MACOG has been approached by various counties about their desire to join MACOG. Yesterday it was Noble County. Sandi said there are bylaws that identify the counties that currently are in MACOG. These could be changed. Sandi told the Mayor of Ligonier that she would talk to the Policy Board to see what they thought. Sandi said that Starke County has also approached her in the past concerning the possibility of joining with MACOG. Sandi said she would like the Policy Board to think about what direction this should go.

The Quarterly Tracking Review reports were passed out to the Policy Board members. Sandi explained the importance of having the consultants at the table for the Quarterly Tracking meetings.

Allan Kauffman asked if there is a threshold that a county has to meet as far as population in order to be a part of a Metropolitan Planning Organization. Sandi said that Marshall and Kosciusko Counties are not part of a Metropolitan Group, they are part of a Rural Planning Organization. MPOs can also be RPOs. MACOG is both. MACOG receives some money from INDOT to help out the rural counties.

Mayor Moore asked about the timing of when the hybrid vehicles might be delivered. The ones that have already been approved. Zach said the Toyota's should be in within the next two weeks. The Highlanders will be in a little later than that.

### **PRESENTATION**

Zach Dripps gave a presentation on Functional Classification of roads. A Regional Functional Class Map was passed out to the Policy Board members showing the different classifications in the MACOG Region. Zach's presentation explained what each of the different classifications mean.

Zach also talked about the Highway Safety Improvement Program (HSIP). He explained the general requirements guiding project eligibility and what to submit to MACOG. These projects are due to MACOG by January 27<sup>th</sup>.

Sandra said there may be a second round of stimulus money. This is not a done deal as yet, but they are gearing up in case. An email with information concerning this from Audra Butts of INDOT was passed out to the Policy Board members. There is going to a conference call on Friday, January 15<sup>th</sup> at 1:30 p.m. with the other MPOs and districts to discuss this issue. The program will not change that much from last time. The package this time around is being called the Jobs for Main Street Act. The rules should remain the same. In the Act right now it says that 50% of the money has to be contracted within 90 days. FHWA has to have a conversation with INDOT and they have to agree what that means. If it means awarded, it means the contract has to be signed and the contract has to be let. If that is the case, it could be a problem. Audra understands that most of the MPOs and most of the LPAs are not going to be able to make that with 50% of their projects. INDOT may bite the bullet and deal with the 50%, but there is no guarantee. Sandra has a couple of jobs on the urbanized area in the City of South Bend and St. Joseph County that are scheduled for an April letting date. If there is time, other projects can be looked at. If that is the case, the jurisdictions will be asked for projects much like the first time around. Sandra reminded them to get together more projects than there is money. There are issues that INDOT has to address in the process. More information will be forthcoming on this stimulus package.

#### **PRIVILEGE OF THE FLOOR**

John Letherman reported they had a good US31 Coalition meeting in Indianapolis on Tuesday, January 12<sup>th</sup>. Sandra said she received some communication from Trevor Mills of INDOT. There are some changes to the interchanges here in South Bend. Sandra thinks MACOG should get together with Mr. Mills to discuss some of these issues.

Kevin Overmyer talked about their Metronet application. They were successful in getting to a Letter of Intent. The application is under review right now, as is the environmental.

A Policy Board member said they have their questionnaire in place. They will be sending that out. Sandra asked for a copy. The deadline will be around February 19<sup>th</sup> or 20<sup>th</sup>.

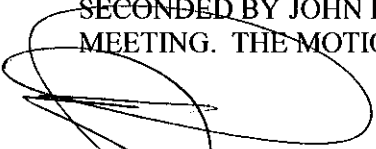
#### **PUBLIC COMMENT**

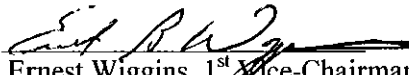
There were no public comments.

#### **ADJOURNMENT**

There being no further business to come before the committee, the following action was taken:

A MOTION WAS MADE BY ALLAN KAUFFMAN AND  
SECONDED BY JOHN LETHERMAN TO ADJOURN THE  
MEETING. THE MOTION CARRIED.

  
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Sandra Seanor, Executive Director

  
Ernest Wiggins, 1<sup>st</sup> Vice-Chairman