

**MICHIANA AREA COUNCIL OF GOVERNMENTS
TTAC/POLICY BOARD COMBINED MEETING MINUTES
July 8, 2009**

The combined July meeting of the Michiana Area Council of Governments Policy Board and TTAC was held on July 8, 2009, at IronWorks of Mishawaka. Jeffrey Rea, Chairman, called the meeting to order. It was noted there was a quorum present.

MEMBERS PRESENT: Jeffrey Rea, Mayor, City of Mishawaka
(Policy Board) Dick Moore, Mayor, City of Elkhart
Mark Root, St. Joseph County Council
Ron Troyer, Elkhart City Council
John Letherman, Elkhart County Commissioner
Allan Kauffman, Mayor, City of Goshen
Robert Sanders, Kosciusko County Council
Ernest Wiggins, Mayor, City of Warsaw
Ron Truex, Kosciusko County Commissioner

MEMBERS ABSENT: Frank Lucchese, Elkhart County Commissioner
(Policy Board) Robert Kovach, St. Joseph County Commissioner
Larry Thompson, Mayor, City of Nappanee
Judy Stone, Marshall County Council
Oliver Davis, South Bend Council
Mark Senter, Mayor, City of Plymouth
Gregg Hixenbaugh, Mishawaka City Council
Stephen Luecke, Mayor, City of South Bend
Kevin Overmyer, Marshall County Commissioner

MEMBERS PRESENT: Carl Littrell, City of South Bend
(TTAC) Ralph Booker, Marshall County Plan Commission
Bob Watkins, Elkhart County Planning
Jeff Taylor, Elkhart County Highway Admin.
Leslie Miller, City of Elkhart Engineering
Rick Brown, Transpo
Mary Cripe, City of Goshen Engineering
John Byorni, St. Joseph County Area Plan Commission
Chris Dressel, City of South Bend Community Development
Bill Holder, Kosciusko County
John Schalliol, South Bend Regional Airport

MEMBERS ABSENT: Gary West, City of Mishawaka Engineering
(TTAC) Neal Haeck, Marshall County Highway Department
Dr. Roland Chamblee, St. Joseph County Health Department
Rick Gaul, City of Plymouth Public Works
Dennis Pletcher, Kosciusko County Highway Department
Jeremy Skinner, Warsaw City Planning
Ron Robinson, Kosciusko County Admin.

OTHERS PRESENT:

Ken Herceg, Chamber Transportation Committee
George Herendeen, MACOG Attorney
Dennis Murphy, Ironworks/Prime Development
Hodge Patel, Congressman Donnelly
Toby Steffen, Butler, Fuirman & Seufert
Ruth Pletcher, DJ Construction
Craig Allebach, Winona Lake
Danile, Martens, Mishawaka
Don Abraham, INDOT-LaPorte District
Steve Oyer, Goshen Redevelopment
Jeremy Stutsman, Goshen City Council/Redevelopment
Phil Penn, Elkhart Chamber of Commerce
Laura Coyne, Elkhart County
Henry DeJulia, Town of Syracuse
Jack Cunningham, Culver, IN
Dick Swennumson, Culver, IN
Michael Doss, Culver, IN
Elizabeth Dragoo, Ten Thousand Villages, Goshen
Donna Durish, IronWorks of Mishawaka
Sheri Howland, Goshen, IN
Larry Magliozzi, Area Plan Commission
David Armstrong, INDOT-Fort Wayne District
Mark Brinson, Goshen, IN
Sam Pohl, Middlebury Chamber of Commerce
Roger Nawrot, Abonmarche
John Linn, Abonmarche
Brian Smith, DLZ
Ron Banicki, City of Mishawaka
Craig Sauers, Congressman Donnelly's Office
Theresa Harrisoin, Lawson-Fisher Assoc.
Kelly Vicente-Mayoral, RW Armstrong
Suzann Flowers, SWMPC
Nick Musson, SWMPC
Allison McSherry, Congressman Souder's Office
Anna Rahtz, SWMPC
Anna Kitson, Senator Evan Bayh's Office
Barbara Fredman, Granger Path
John Mautan, City of Mishawaka
Susan Al-Abbas, Troyer Group
Brian Arterbery, Troyer Group
Sandra Seanor, MACOG
James Turnwald, MACOG
Jessica Mitchell, MACOG
Mary Beth McAdams, MACOG
Karen Hamm, MACOG
Karen Mackowiak, MACOG
Rosemary Barbara, MACOG
Debbie Gardner, MACOG
Erin Turinetti, MACOG

Paul Taylor, MACOG
James Galvas, MACOG
J.P. Hopman, MACOG
Johnnie Woggon, MACOG
Sherry Sellers, MACOG

MINUTES OF JUNE 10, 2009 MEETING

There were no additions or corrections to the June 10, 2009 minutes.

A MOTION WAS MADE BY ALLAN KAUFFMAN
AND SECONDED BY RON TROYER TO APPROVE THE
MINUTES OF JUNE 10, 2009. THE MOTION CARRIED.

REPORTS

CHAIRMAN: The Chairman had no report.

FINANCIAL:

Rosemary Barbara addressed the MACOG FY2010 Budget. There were some questions from the June 10th Policy Board meeting that she addressed. Salaries and Salaries-fringe leave for May 2009 did not tie to the Cost Allocation Plan for FY2009; they were allocated to the budget sheet using a percentage method (incorrect). The proposed FY2009 budget has been corrected for FY2009 and on the FY2010 Proposed Budget. The Total Salaries increase for FY2010 over FY2009 calculates to 2.59%.

Concerning the discussion issue of Depreciation Expense – The MACOG staff met with the State Board of Accounts to ask how we should report Depreciation on the AMCOG monthly Policy Board Reports. The inclusion of Depreciation in the budget causes both the expenses and revenues to be inflated, since it is not cash to spend. The State Board of Accounts suggested that we remove the depreciation line item for monthly budgeting purposes. At year end, depreciation will continue to be reported on audited financial statements to show Net Book Value of Assets and to indicate net profit-net loss on our Income Statement.

Rosemary also went over MACOG's June 2009 Financial Report and asked for any questions concerning the Budget or the Financial Report. There being no questions, she asked for the Policy Board's approval of these items.

A MOTION WAS MADE BY DICK MOORE AND
SECONDED BY RON TROYER TO APPROVE THE
FY2010 BUDGET AND THE JUNE 2009 FINANCIAL
REPORT. THE MOTION CARRIED.

SECRETARY: No report.

OLD BUSINESS:

Sandra Seanor said it had been stipulated at the last Policy Board meeting that the salary increases not be any higher than 3%. As Rosemary Barbara mentioned, they are at 2.59% and the proposed budget on the salary side is \$845,150.00 as opposed to last year's salary budget of \$823,751.00.

NEW BUSINESS

Recommendations from the Transportation Technical Advisory Committee

Administrative Modifications, Amendments, Major Amendments to the FY2008-2013
Transportation Improvement Program – definitions on back page of agenda

FORT WAYNE DISTRICT

Resolution 42-09

A. Elkhart County Parks Amendment Exempt Project in Elkhart County, IN
Add Project Phase: CN Letting Date: 04/2010
Des # TBA **Location: Pumpkinvine Phase 5C, CR 35 to US 20**
Bicycle & Pedestrian Facility SFY: 2010
Total: \$1,500,000 Federal: \$ 0 Local: \$1,500,000

Resolution 43-09

A. Elkhart County Administrative Modification Exempt Project in Elkhart County, IN
Change Termini Phase: CN Letting Date: 08/2009
Des#0900700 **Location: CR 45 from Old CR 17 to CR 13**
HMA Overlay SFY: 2010
Total: \$389,770 Federal: \$389,770 (100% ARRA)
Total: \$ 38,977 Federal: \$ 38,977 (100% ARRA)

Resolution 48-09

A. City of Elkhart Amendment Exempt Project in Elkhart County, IN
Add Project Phase: CN Letting Date: 10/09
Des# 0900893 Location: Jackson from Marshall to Prairie
Mill & Fill SFY: 2010
Total: \$406,000 Federal: \$0 Local: \$406,000 (CN)
Total: \$ 40,600 Federal: \$0 Local: \$ 40,600 (CE)

B. City of Elkhart Amendment Exempt Project in Elkhart County, IN
Add Project Phase: CN Letting Date: 10/09
Des# 0900894 Location: Lusher from Morehouse to Prairie
Mill & Fill SFY: 2010
Total: \$406,000 Federal: \$0 Local: \$406,000 (CN)
Total: \$ 40,600 Federal: \$0 Local: \$ 40,600 (CE)

C. City of Elkhart Amendment Exempt Project in Elkhart County, IN
Add Project Phase: CN Letting Date: 10/09
Des# 0900895 Location: Lexington from Second to Main
Mill & Fill SFY: 2010
Total: \$21,500 Federal: \$0 Local: \$21,500 (CN)
Total: \$ 2,150 Federal: \$0 Local: \$ 2,150 (CE)

D. City of Elkhart Amendment Exempt Project in Elkhart County, IN
Add Project Phase: CN Letting Date: 10/09
Des# 0900896 Location: Lexington from Main to Waterfall
Mill & Fill SFY: 2010

Total: \$20,500 Federal: \$0 Local: \$20,500 (CN)
Total: \$ 2,050 Federal: \$0 Local: \$ 2,050 (CE)

Resolution 44-09

A. FW INDOT District Amendment Exempt Project in Kosciusko County, IN
Add Project Phase: PE & CN Letting Date: 04/2010
Des# 0901396 **Location: CR 600N at NS near Leesburg**
Railroad Protection X212 SFY: 2010
Total: \$ 15,000 Federal: \$ 15,000 (PE)
Total: \$250,000 Federal: \$250,000 (CN)

Jessica Mitchell presented Resolution 42-09, 43-09, 48-09 and 44-09. There being no questions concerning these projects, she requested the Policy Board's approval of the four resolutions.

A MOTION WAS MADE BY RON TRUEX AND
SECONDED BY ERNEST WIGGINS TO APPROVE THE
TIP AMENDMENTS AND MODIFICATIONS PRESENTED
IN RESOLUTION 42-09, 43-09, 48-09 AND 44-09. THE
MOTION CARRIED.

LAPORTE DISTRICT

Resolution 45-09

A. **District Initiated:** Amendment Exempt Project in Marshall County, IN
Add Project Phase: CN Letting Date: 10/2009
Des # 0810042 **Location: US 30 at 0.5 mi W of King Rd, 2636' W of King Rd (EB) and**
2780' E of King Rd (WB)
New or Modernized Traffic Signals, Signal Project: SFY 2010
Total: \$20,000 Federal: \$20,000 (STP)

B. **District Initiated:** Amendment Exempt Project in St. Joseph County, IN
Add Project Phase: CN Letting Date: 10/2009
Des # 0810044 **Location: SR 23 at Walkerton Elementary School, 630 ft W of**
Washington St (NB) and 110 ft W of Jefferson St (SB)
New Flasher Installation, Signal Project: SFY 2010
Total: \$20,000 Federal: \$20,000 (STP)

James Turnwald presented the TIP amendments in Resolution 45-09. He asked for questions concerning the projects. There not being any, he requested the Policy Board's approval of Resolution 45-09.

A MOTION WAS MADE BY ALLAN KAUFFMAN AND
SECONDED BY MARK ROOT TO APPROVE RESOLUTION 45-09.
THE MOTION CARRIED.

Other Action: Filing of PMTF Grant for New Transit Routes – Resolution 46-09

Mary Beth McAdams presented Resolution 46-09 which is a resolution authorizing the filing of applications with INDOT for grants under the Public Mass Transportation Fund (PMTF). A grant application will be filed with INDOT to obligate \$850,788 in Public Mass Transportation Funds for operating assistance for Heart City Rider, Goshen Transit Service and the Interurban Trolley.

There being no questions concerning this Resolution, Mary Beth requested the Policy Board's approval of Resolution 46-09.

A MOTION WAS MADE BY RON TROYER AND SECONDED

BY RON TRUEX TO APPROVE RESOLUTUION 46-09. THE MOTION CARRIED.

Endorsement of FY2010 Disadvantaged Business Enterprise (DBE) Goal – Resolution 47-09

Mary Beth McAdams also presented Resolution 47-09 which authorizes the goal of 5.75% participation by Disadvantaged Business Enterprises (DBEs) for FY2010. There being no questions raised, Mary Beth asked for the Policy Board's approval of the DBE Resolution 47-09.

A MOTION WAS MADE BY RON TRUEX AND SECONDED BY RON TROYER TO APPROVE RESOLUTION 47-09. THE MOTION CARRIED.

Staff Update

Sandra Seanor mentioned the Transportation Enhancement call that opened on June 2nd. These applications are due to MACOG on July 17, 2009.

Sandi also mentioned the Quarterly Tracking Meeting that was held on Wed. July 1st. Reports of this meeting have been prepared for the Policy Board members.

PRIVILEGE OF THE FLOOR

There were no comments.

PUBLIC COMMENT

There were no comments.

ADJOURNMENT

There being no further business to come before the committee, the following action was taken:

A MOTION WAS MADE BY MARK ROOT AND SECONDED BY ALLAN KAUFFMAN TO ADJOURN THE MEETING. THE MOTION CARRIED.

Jeffrey Rea, Chairman

Sandra Seanor, Executive Director