

**MICHIANA AREA COUNCIL OF GOVERNMENTS
MINUTES
January 12, 2011**

The January meeting of the Michiana Area Council of Governments Policy Board was held on January 12, 2011 in the MACOG Conference Room on the 11th floor of the County-City Building in South Bend, Indiana. Frank Lucchese, 1st Vice Chairman, called the meeting to order. It was noted there was a quorum present.

MEMBERS PRESENT: Frank Lucchese, Elkhart County Commissioner
Dick Moore, Mayor, City of Elkhart
Allan Kauffman, Mayor, City of Goshen
John Letherman, Elkhart County Council
Robert Kovach, St. Joseph County Commissioner
Steve Luecke, Mayor, City of South Bend
Kevin Overmyer, Marshall County Commissioner
Judy Stone, Marshall County Council
Larry Thompson, Mayor, City of Nappanee

MEMBERS ABSENT: Ernest Wiggins, Mayor, City of Warsaw
Mark Senter, Mayor, City of Plymouth
Ron Troyer, Elkhart City Council
David Wood, Mayor, City of Mishawaka
Ron Truex, Kosciusko County Commissioner
Robert Sanders, Kosciusko County Council
Woody Emmons, Mishawaka City Council
Oliver Davis, South Bend City Council
Mark Root, St. Joseph County Council

OTHERS PRESENT: George Herendeen, MACOG Attorney
Joyce Newland, FHWA (by phone)
Angie Fegas, INDOT LaPorte District
David Terrell, OCRA
Hodge Patel, Congressman Donnelly's Office
Ken Herceg, Herceg & Associates
Sandra Seanor, MACOG
Jessica Mitchell, MACOG
James Turnwald, MACOG
Karen Hamm, MACOG
Zach Dripps, MACOG
Rosemary Barbara, MACOG
Erin Turinetti, MACOG
Carla Keirman, MACOG

MINUTES OF DECEMBER 8, 2010 MEETING

There were no additions or corrections to the December 8, 2010 minutes.

A MOTION WAS MADE BY STEVE LUECKE AND
SECONDED BY JOHN LETHERMAN TO APPROVE THE
MINUTES OF DECEMBER 8, 2010. THE MOTION CARRIED.

REPORTS

CHAIRMAN – Nominating Committee - 2011 Policy Board Officers

The following Slate of Officers was presented for the 2011 Policy Board:
Chairman, Frank Lucchese. 1st Vice Chairman, Dick Moore. 2nd Vice Chairman, David Wood. Secretary, Judy Stone and Treasurer, Bob Kovach.

BEING NO NOMINATIONS FROM THE FLOOR A MOTION WAS MADE BY FRANK LUCCHESE TO CLOSE THE NOMINATIONS. THE MOTION WAS CARRIED BY THE POLICY BOARD, ALL IN FAVOR.

A MOTION WAS MADE BY FRANK LUCCHESE TO ACCEPT THE SLATE OF OFFICERS. THE MOTION WAS CARRIED BY THE POLICY BOARD, ALL IN FAVOR.

FINANCIAL – Rosemary reported that MACOG completed the Fiscal Year End June 30, 2010 Audit with the State Board of Accounts and a copy of the audited report was provided to each Board Member. There were no reportable matters, audit findings or comments made regarding internal control or audit of MACOG accounting and financial records.

A MOTION WAS MADE BY LARRY THOMPSON AND SECONDED BY ALLAN KAUFFMAN TO ACCEPT THE FISCAL YEAR END JUNE 30, 2010 AUDITED FINANCIAL REPORT. THE MOTION CARRIED.

Rosemary reviewed the December 2010 MACOG Financial Report and asked for any questions. There being none, Rosemary asked for the Policy Board's approval of the December 2010 Financial Report.

A MOTION WAS MADE BY ALLAN KAUFFMAN AND SECONDED BY LARRY THOMPSON TO APPROVE THE DECEMBER 2010 FINANCIAL REPORT. THE MOTION CARRIED.

SECRETARY – No report.

OLD BUSINESS – No report.

NEW BUSINESS – No report.

Administrative Modifications, Amendments, Major Amendments to the FY2009-2014 Transportation Improvement Program.

FORT WAYNE DISTRICT

District Initiated – Resolution 01-11

A. INDOT Amendment Non-Exempt Project in Elkhart County, IN
Resolution 01-11 Add Project Phase: CN
Des #: 1006401 **Location: SR 19 from 2.6 mi N (Lusher Ave) to 4.1 mi N of US 20**

**(Bypass Rd/Old US 20) / Demolition, Remove Bldgs,
Foundations SFY: 2011**

Total: \$60,000 Federal: \$48,000 State: \$12,000

B. INDOT Amendment Non-Exempt Project in Kosciusko County, IN
Resolution 01-11 Delete Project Phase: CN
Des #: 0013210 **Location: SR 15 from 0.6 km to 6.2 km N of US 30 at CR 600 N
Added Travel Lanes SFY: 2011**

Total: \$24,653,441 Federal: \$19,722,753 State: \$4,930,688

Sandi explained that during the Districts last public hearing regarding Des # 0013210 there were questions about the design and configuration of the road as well as some issues that came up with businesses along the corridor. Particularly Symmetry Medical; they are concerned that some of their sensitive machinery could be affected. Kosciusko County does not want to lose the project but agrees the scope needs to be redefined. Consequently, the project has been pulled.

Jessica Mitchell presented Resolution 01-11 containing Fort Wayne District initiated TIP administrative modifications. There were no questions on this resolution. There being no questions on this resolution, Jessica requested the Policy Board's approval.

A MOTION WAS MADE BY ALLAN KAUFFMAN AND
SECONDED BY DICK MOORE TO APPROVE
RESOLUTION 01-11. THE MOTION CARRIED.

LAPORTE DISTRICT

District Initiated – Resolution 02-11

A. Culver Administrative Modification Exempt Project in Marshall County, IN
Resolution 02-11 Decrease Federal Funding by \$22,737 Phase: CN
Des #: 1006376 **Location: Culver Community Schools SRTS Infrastructure
Bike/Pedestrian Facilities – Other Project Type SFY: 2012**
Total: \$227,263 Federal: \$227,263 (SRTS) Local: \$0.00

B. Mishawaka Administrative Modification Exempt Project in St. Joseph County, IN
Resolution 02-11 Decrease Federal Funding by \$20,672 Phase: CN
Des #: 1006374 **Location: Emmons Grade School SRTS Infrastructure
Bike/Pedestrian Facilities – Other Project Type SFY: 2012**
Total: \$227,293 Federal: \$227,293 (SRTS) Local: \$0.00

C. Bourbon Amendment Exempt Project in Marshall County, IN
Resolution 02-11 Change Phase from CN to PE Phase: PE
Des #: 1006370 **Location: Triton Schools SRTS Non-Infrastructure
Bike/Pedestrian Facilities – Other Project Type SFY: 2011**
Total: \$45,000 Federal: \$45,000 (SRTS) Local: \$0.00

D. Culver Amendment Exempt Project in Marshall County, IN
Resolution 02-11 Add Phase Phase: PE
Des #: 1006376 **Location: Culver Community Schools SRTS Infrastructure
Bike/Pedestrian Facilities – Other Project Type SFY: 2011**
Total: \$22,737 Federal: \$22,737 (SRTS) Local: \$0.00

E. Mishawaka Amendment Exempt Project in St. Joseph County, IN
Resolution 02-11 Add Phase Phase: PE
Des #: 1006374 **Location: Emmons Grade School SRTS Infrastructure**
Bike/Pedestrian Facilities – Other Project Type SFY: 2011
Total: \$20,672 Federal: \$20,672 (SRTS) Local: \$0.00

James Turnwald presented Resolution 02-11 containing LaPorte District initiated TIP administrative modifications and amendments. There being no questions on this resolution, James requested the Policy Board's approval.

A MOTION WAS MADE BY BOB KOVACH AND
SECONDED BY ALLAN KAUFFMAN TO APPROVE
RESOLUTION 02-11. THE MOTION CARRIED.

District Initiated – Resolution 03-11

A. INDOT Administrative Modification Exempt Project in St. Joseph County, IN
Resolution 03-11 Decrease Federal Funding by \$50,000 Phase: PE
Des #: 0101441 **Location: SR 933 Bridge over Baugo Creek, 0.19 mi W of ECL**
Bridge Replacement SFY: 2011
Total: \$37,500 Federal: \$30,000 State: \$7,500

B. INDOT Administrative Modification Exempt Project in St. Joseph County, IN
Resolution 03-11 Increase Federal Funding by \$98,000 Phase: CN
Des #: 0101441 **Location: SR 933 Bridge over Baugo Creek, 0.19 mi W of ECL**
Bridge Replacement SFY: 2012
Total: \$1,885,000 Federal: \$1,508,000 State: \$377,000

James Turnwald presented Resolution 03-11 containing LaPorte District initiated TIP administrative modification and amendment. There being no questions on this resolution, James requested the Policy Board's approval.

A MOTION WAS MADE BY DICK MOORE AND
SECONDED BY ALLAN KAUFFMAN TO APPROVE
RESOLUTION 03-11. THE MOTION CARRIED.

TRANSIT

Resolution 04-11

A. TRANSP0 Initiated Administrative Modification Exempt Project in St. Joseph County, IN
Resolution 04-11 Decrease Project Funds by \$280,000 SFY: 2011
Location: South Bend Urbanized Area
Office Equipment/Maintenance Equipment
Total: \$350,000 Federal: \$280,000 Local: \$70,000

B. TRANSP0 Initiated Administrative Modification Exempt Project in St. Joseph County, IN
Resolution 04-11 Change of Scope from 4 to 7 Paratransit Vehicles SFY: 2011
Location: South Bend Urbanized Area
Replace up to 7 Paratransit Vehicles
Total: \$440,000 Federal: \$352,000 Local: \$88,000

C. TRANSP0 Initiated Amendment Exempt Project in St. Joseph County, IN
Resolution 04-11 Add Project SFY: 2011

Location: South Bend Urbanized Area

Comprehensive Route Analysis – Street Car Study

Total: \$300,000 Federal: \$240,000 Local: \$60,000

D. TRANSP0 Initiated Amendment Exempt Project in St. Joseph County, IN
Resolution 04-11 Add Project SFY: 2011

Location: South Bend Urbanized Area

Maintenance Support

Total: \$50,000 Federal: \$40,000 Local: \$10,000

E. TRANSP0 Initiated Amendment Exempt Project in St. Joseph County, IN
Resolution 04-11 Add Project SFY: 2011

Location: South Bend Urbanized Area

Replace up to 2 Fixed Route Vehicles

Total: \$300,000 Federal: \$240,000 Local: \$60,000

F. TRANSP0 Initiated Amendment Exempt Project in St. Joseph County, IN
Resolution 04-11 Add Project SFY: 2011

Location: South Bend Urbanized Area

Real Estate Demolition

Total: \$180,000 Federal: \$144,000 Local: \$36,000

G. TRANSP0 Initiated Amendment Exempt Project in St. Joseph County, IN
Resolution 04-11 Delete Project SFY: 2009

Location: Purchase Computer Hardware

Total: \$180,000 Federal: \$144,000 Local \$36,000

TRANSP0 Initiated Amendment Exempt Project in St. Joseph County, IN
Resolution 04-11 Add Project SFY: 2009

Location: Real Estate Demolition

Total: \$180,000 Federal: \$144,000 Local \$36,000

Karen Hamm presented Resolution 04-11 containing Transit amendments. There being no questions concerning the project, Karen requested the Policy Board's approval.

A MOTION WAS MADE BY STEVE LUECKE AND
SECONDED BY KEVIN OVERMYER TO APPROVE
RESOLUTION 04-11. THE MOTION CARRIED.

STAFF UPDATE

Employee in Responsible Charge (ERC) Training Dates

Policy Board members were each given a handout for 2011 LPA Project Development Training. Sandi explained that anyone who is managing federal aid projects for the LPAs is required to have ERC training once every two years.

Transportation Enhancement Call (TE)

Projects are due to MACOG January 24, 2011, for cost increases and new projects. Please submit to macogdir@macog.com. If you have questions or need assistance, please contact MACOG (574) 674-8894.

Group III Call for Projects

Please submit project information and applications for new projects or project increases to MACOG by February 17, 2011. (INDOT's Call is scheduled to open January 31, 2011.) Group III towns in the MACOG region include Warsaw, Nappanee and Plymouth. If you have questions about the Group III program please call (574) 674-8894.

MACOG Call for Projects

Group I and Group II new project and additional funding requests and CMAQ funding requests are due to MACOG by February 15, 2011. Additional funds up to a 30% increase of current federal costs can be requested. Sandi stated MACOG will be updating its Transportation Improvement Program (TIP) for the years 2012 – 2015. Sandi stressed, if you have a project you need to submit it or you will not be able to get funding.

Hazard Mitigation Plans

Sandi informed the Policy Board that with James' assistance where necessary, all four counties in the MACOG region have put together Hazard Mitigation Plans and each has been approved and locally adopted.

Regional Recognition

Kevin Overmyer commented on the Staff Notes Regional Recognitions saying he thinks the region is well served and the individuals recognized are well deserving.

PRESENTATION

James introduced David Terrell, Executive Director of the Office of Community and Rural Affairs (OCRA).

David noted that in addition to his responsibilities as Director of OCRA he is Deputy Chief of Staff for Lieutenant Governor Becky Skillman and is responsible for Agriculture, Tourism, Housing and Energy. He stated OCRA was created in 2005 and its objective is to help communities build capacity.

OCRA's Mission Statement reads: The mission of the Indiana Office of Community and Rural Affairs (OCRA) is to work with local, state, and national partners to provide resources and technical assistance to aid rural communities in shaping their visions for community economic development.

OCRA has 8 Community Liaisons in the state of Indiana, 2 in the MACOG Region. Gerry White, gewhite@ockra.in.gov, is the Liaison for St. Joseph and Marshall Counties and Ryan Daniel, rdaniel@ockra.in.gov, is the Liaison for Elkhart and Kosciusko Counties. Community Liaisons work proactively with elected officials to find out what the needs are and facilitate necessary meetings and help provide access to information and resources. They assist communities in meeting their community and economic development goals.

Community Development Block Grants (CDBG) for rural communities are administered by OCRA, typically through Community Focus Funds (CFF). Eligible CFF projects include water projects, senior centers, and infrastructure in support of housing projects, historic preservation, special needs buildings and more. Projects must serve a substantial low-and-moderate income population or a designated slum and blighted area. David commented OCRA anticipates a 20% decrease in federal funding.

David explained how OCRA can use other available programs to assist communities. Two examples are: Indiana Main Street which encourages the restoration and revitalization of downtown areas and the Hometown Competitiveness Pilot Program that helps smaller, more rural communities build more sustainable development.

In partnership with the Housing and Community Development Authority (IHCDA) and the Department of Transportation (INDOT), OCRA has developed a pilot program called Stellar Communities. It is a new way to fund community development projects in smaller cities and towns over a 3 year period. Projects must provide regional value.

Allan Kauffman asked about the 20% reduction in funding; was it a reduction from the federal government or reallocation within the state? David responded it is a federal funds reduction across the board, estimated at 20%.

Angie Fegaras commented that it was great to be able to start the working relationship with OCRA working in the City of New Carlisle. She looks forward to partnering with them in the future.

Sandra Seanor, on behalf of the MPO Council, invited David to come speak at an MPO Council Meeting in an effort to build a strong working relationship between OCRA and the MPOs. David accepted the invitation. A date is yet to be determined.

PRIVILEGE OF THE FLOOR

There were no comments.

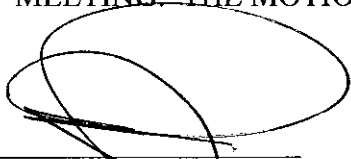
PUBLIC COMMENT

John Letherman invited the meeting attendees to the US31 Coalition Quarterly Meeting at the Columbus Club in Indianapolis on 01/13/11.

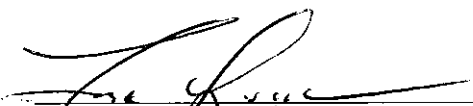
ADJOURNMENT

There being no further business, the following action was taken:

A MOTION WAS MADE BY KEVIN OBVERMYER AND
SECONDED BY JUDY STONE TO ADJOURN THE
MEETING. THE MOTION CARRIED.



Sandra Seanor, Executive Director



Frank Lucchese, 1st Vice Chairman