

**MICHIANA AREA COUNCIL OF GOVERNMENTS
MINUTES
March 16, 2011**

The March meeting of the Michiana Area Council of Governments Policy Board was held on March 16, 2011 in the MACOG Conference Room on the 11th floor of the County-City Building in South Bend, Indiana. Frank Lucchese, Chairman, called the meeting to order. It was noted there was a quorum present.

MEMBERS PRESENT: Frank Lucchese, Elkhart County Commissioner
Allan Kauffman, Mayor, City of Goshen
Robert Kovach, St. Joseph County Commissioner
Steve Luecke, Mayor, City of South Bend
Kevin Overmyer, Marshall County Commissioner
Judy Stone, Marshall County Council
Larry Thompson, Mayor, City of Nappanee
Mark Root, St. Joseph County Council
Earnest Wiggins, Mayor, City of Warsaw
David Wood, Mayor, City of Mishawaka
Oliver Davis, South Bend City Council

MEMBERS ABSENT: Dick Moore, Mayor, City of Elkhart
John Letherman, Elkhart County Council
Mark Senter, Mayor, City of Plymouth
Ron Troyer, Elkhart City Council
Ron Truex, Kosciusko County Commissioner
Robert Sanders, Kosciusko County Council
Woody Emmons, Mishawaka City Council

OTHERS PRESENT: George Herendeen, MACOG Attorney
Angie Fegaras, INDOT LaPorte District
Steve Hauersperger, INDOY LaPorte District
Michael Aylesworth, IDEM
Audra Blasdel, INDOT LPA/MPO & Grants Admin
Bob Zier, INDOT Chief of Staff
Rita Kopala, Lakeville Citizen
Sandra Seanor, MACOG
Jessica Mitchell, MACOG
James Turnwald, MACOG
Karen Hamm, MACOG
Zach Dripps, MACOG
Rosemary Barbara, MACOG
Erin Turinetti, MACOG
Mary Beth McAdams, MACOG
Carla Keirman, MACOG

MINUTES OF JANUARY 12, 2011 MEETING

There were no additions or corrections to the January 12, 2011 minutes.

A MOTION WAS MADE BY STEVE LUECKE AND
SECONDED BY OLIVER DAVIS TO APPROVE THE
MINUTES OF JANUARY 12, 2011. THE MOTION CARRIED.

REPORTS

CHAIRMAN – No Report

FINANCIAL – Rosemary reviewed the January 2011 MACOG Financial Report and asked for any questions. There being none, she asked for the Policy Board's approval of the January 2011 Financial Report.

A MOTION WAS MADE BY OLIVER DAVIS AND
SECONDED BY KEVIN OVERMYER TO APPROVE THE JANUARY
2011 FINANCAL REPORT. THE MOTION WAS CARRIED.

Rosemary reviewed the February 2011 MACOG Financial Report and asked for any questions. There being none, Rosemary asked for the Policy Board's approval of the February 2011 Financial Report.

A MOTION WAS MADE BY JUDY STONE AND SECONDED
BY OLIVER DAVIS TO APPROVE THE FEBRUARY 2011
FINANCIAL REPORT. THE MOTION CARRIED.

SECRETARY – No report.

OLD BUSINESS – No report.

NEW BUSINESS – No report.

Administrative Modifications, Amendments, Major Amendments to the FY2009-2014
Transportation Improvement Program.

EMERGENCY TIP AMENDMENTS

LAPORTE DISTRICT

District Initiated – Resolution 05-11

A. Plymouth Administrative Modification Exempt Project in Marshall County, IN
Resolution 05-11 Decrease Federal Funding by \$183,200 (TE) Phase: CN

Des #: 0600381 **Location: South Gateways Improvements**

Bike/Pedestrian Facilities – Other Project Type SFY: 2012

Total: \$1,021,000 Federal: \$816,800 (TE) Local: \$204,200

B. Plymouth Administrative Modification Exempt Project in Marshall County, IN
Resolution 05-11 Increase Federal Funding by \$183,200 (TE) Phase: RW

Des #: 0600381 **Location: South Gateways Improvements**

Bike/Pedestrian Facilities – Other Project Type SFY: 2011-2012

Total: \$229,000 Federal: \$183,200 (TE) Local: \$45,800

C. Marshall County Administrative Modification Exempt Project in Marshall County, IN

Resolution 05-11 Decrease Federal Funding by \$353,228 (GrpIV) Phase: CN
Des #: 0810140 **Location: 7th(a) Rd from Michigan to new interchange at US31-7th(a)
Added Travel Lanes – Local Road Project SFY: 2014**
Total: \$9,441,722 Federal: \$3,946,772 (GrpIV) Local: \$5,494,950

D. Marshall County Administrative Modification Exempt Project in Marshall County, IN
Resolution 05-11 Increase Federal Funding by \$353,228 (GrpIV) Phase: PE
Des #: 0810140 **Location: 7th(a) Rd from Michigan to new interchange at US31-7th(a)
Added Travel Lanes – Local Road Project SFY: 2011**
Total: \$1,157,085 Federal: \$572,440 (TSCP) \$353,228 (GrpIV) Local: \$231,417

E. Mishawaka Administrative Modification Exempt Project in St. Joseph County, IN
Resolution 05-11 Decrease Federal Funding by \$18,472 (SRTS) Phase: PE
Des #: 1006374 **Location: Emmons Grade School SRTS Infrastructure
Bike/Pedestrian Facilities – Other Project Type SFY: 2011-2012**
Total: \$2,200 Federal: \$2,200 (SRTS) Local: \$0

F. Mishawaka Administrative Modification Exempt Project in St. Joseph County, IN
Resolution 05-11 Increase Federal Funding by \$18,472 (SRTS) Phase: CN
Des #: 1006374 **Location: Emmons Grade School SRTS Infrastructure
Bike/Pedestrian Facilities – Other Project Type SFY: 2012**
Total: \$245,765 Federal: \$245,765 (SRTS) Local: \$0

G. St. Joseph County Administrative Modification Exempt Project in St. Joseph County, IN
Resolution 05-11 Decrease Federal Funding by \$76,000 (Bridge) Phase: CN
Des #: 1005674 **Location: Bridge #65, carrying Tyler Rd over Yellow Bank Creek
Bridge Replacement – Local Bridge Project SFY: 2013**
Total: \$1,092,500 Federal: \$874,000 (Bridge) Local: \$218,500

H. St. Joseph County Administrative Modification Exempt Project in St. Joseph County, IN
Resolution 05-11 Increase Federal Funding by \$76,000 (Bridge) Phase: CN
Des #: 0500919 **Location: Bridge #71 over Heston Creek on Linden Road
Bridge Replacement – Local Bridge Project SFY: 2011**
Total: \$1,461,500 Federal: \$1,169,200 (Bridge) Local: \$292,300

I. St. Joseph County Administrative Modification Exempt Project in St. Joseph County, IN
Resolution 05-11 Decrease Federal Funding by \$5,000 (SRTS) Phase: CN
Des #: 0902236 Kin #: 1006373 **Location: Granger Paths
Bike/Pedestrian Facilities – Other Project Type SFY: 2012**
Total: \$771,300 Federal: \$384,800 (MACOG TE) \$141,000 (SRTS) Local: \$245,500

J. St. Joseph County Amendment Exempt Project in St. Joseph County, IN
Resolution 05-11 Add Project Phase: PE2
Des #: 0902236 Kin #: 1006373 **Location: Granger Paths
Bike/Pedestrian Facilities – Other Project Type SFY: 2011-2012**
Total: \$5,000 Federal: \$5,000 (SRTS) Local: \$0

James Turnwald presented Resolution 05-11 containing LaPorte District initiated TIP administrative modifications and amendments. Sandra Seanor noted items C and D are pending approval from INDOT. There being no questions on this resolution, James requested the Policy Board's approval pending INDOT approval.

A MOTION WAS MADE BY KEVIN OVERMYER AND
SECONDED BY BOB KOVACH TO APPROVE
RESOLUTION 05-11 PENDING INDOT'S APPROVAL.
THE MOTION CARRIED.

TRANSIT

Resolution 06-11

A. TRANSPO Initiated Administrative Modification Exempt Project in St. Joseph County, IN
Resolution 06-11 Decrease Funds by \$80,000 SFY: 2011

Location: South Bend Urbanized Area

Replace up to 7 Paratransit Vehicles

Total: \$340,000 Federal: \$272,000 Local: \$68,000

B. TRANSPO Initiated Administrative Modification Exempt Project in St. Joseph County, IN
Resolution 06-11 Decrease Funds by \$ 91,658 SFY: 2011

Location: South Bend Urbanized Area

Preventive Maintenance

Total: \$1,885,428 Federal: \$1,508,342 Local: \$377,086

C. TRANSPO Initiated Administrative Modification Exempt Project in St. Joseph County, IN
Resolution 06-11 Decrease Funds by \$160,000 SFY: 2011

Location: South Bend Urbanized Area

Associated Capital

Total: \$100,000 Federal: \$80,000 Local: \$20,000

D. TRANSPO Initiated Amendment Exempt Project in St. Joseph County, IN
Resolution 06-11 Delete Project SFY: 2011

Location: South Bend Urbanized Area

Office Equipment/Maintenance Equipment

Total: \$65,428 Federal: \$52,342 Local: \$13,086

Karen Hamm presented Resolution 06-11 containing Transit amendments. There being no questions concerning the project, Karen requested the Policy Board's approval.

A MOTION WAS MADE BY EARNEST WIGGINS AND
SECONDED BY OLIVER DAVIS TO APPROVE
RESOLUTION 06-11. THE MOTION CARRIED.

EMERGENCY TRANSIT ENDORSEMENTS

Resolution 07-11

Endorsement of MDC Goldenrod Section 5310 Grant Application to procure the following:

One (1) Type C Modified Van with lift option – Section 5310

Calendar Year – 02/2011 Total - \$49,000 Federal - \$39,200 Local - \$8,800

Resolution 08-11

Endorsement of Marshall County Council on Aging Section 5310 Grant Application to procure the following:

One (1) 4-5 passenger low-floor minivan (with ramp) – Section 5310
Calendar Year – 02/2011 Total - \$40,000 Federal - \$32,000 Local - \$8,000

Resolution 09-11

Endorsement of Council on Aging of Elkhart County Section 5310 Grant Application to procure the following:

Two (2) 4-5 passenger low-floor minivan (with ramp) – Section 5310
Calendar Year – 02/2011 Total - \$80,000 Federal - \$64,000 Local - 16,000

One (1) 4 passenger sedan – Section 5310
Calendar Year – 02/2011 Total - \$20,000 Federal - \$16,000 Local - \$4,000

Mary Beth explained that the Council on Aging of Elkhart County has expanded their hours of operation to 8:00 AM to 8:00 PM Monday through Saturday and 9:00 AM to 5:00 PM on Sunday. These vehicles will help them increase their capacity.

Mary Beth McAdams presented Resolutions 07-11, 08-11 and 09-11 containing Transit endorsements. Once the endorsements are approved by INDOT, they will be amended into the TIP. There being no questions concerning the project, Mary Beth requested the Policy Board’s approval.

A MOTION WAS MADE BY OLIVER DAVIS AND
SECONDED BY STEVE LEUCKE TO APPROVE
RESOLUTIONS 07-11, 08-11 AND 09-11. THE MOTION CARRIED.

REGULAR TIP AMENDMENTS

FORT WAYNE DISTRICT

Locally Initiated – Resolution 10-11

A. Goshen Administrative Modification Exempt Project in Elkhart County, IN
Resolution 10-11 Decrease Federal Funding by \$15,325 (Grp II STP) Phase: CN
Des #: 1005734 **Location: South Link Road (Waterford Mills Pkwy) from SR 15 to
Regent St / New Road Construction SFY: 2013**
Total: \$7,331,281 Federal: \$5,849,700 (Grp II STP) Local: \$1,481,581

B. Goshen Administrative Modification Exempt Project in Elkhart County, IN
Resolution 10-11 Increase Federal Funding by \$15,325 (Grp II STP) Phase: CN
Des #: 9981510 **Location: Millrace Powerhouse Preservation of Mill along Elkhart Riv
Enhancement SFY: 2011**
Total: \$927,906 Federal: \$625,000 (TE) / \$117,325 (Grp II STP) Local: \$185,581

Jessica Mitchell presented Resolution 10-11 containing Fort Wayne District initiated TIP administrative modifications. There being no questions on this resolution, Jessica requested the Policy Board’s approval.

A MOTION WAS MADE BY BOB KOVACH AND
SECONDED BY STEVE LEUCKE TO APPROVE
RESOLUTION 10-11. THE MOTION CARRIED.

LAPORTE DISTRICT

Locally Initiated – Resolution 11-11

A. Mishawaka Amendment Non-Exempt Project in St. Joseph County, IN
Resolution 11-11 Clarify Termini Phase: CN
Des #: 0101180 **Location: Twelfth Street from Capital to Blackberry**
Added Travel Lanes – Local Road Project SFY: 2012
Total: \$7,434,182 Federal: \$2,652,000 Local: \$4,782,182

James Turnwald presented Resolution 11-11 containing LaPorte District initiated TIP administrative modifications and amendments. There being no questions on this resolution, James requested the Policy Board’s approval.

A MOTION WAS MADE BY ALLAN KAUFFMAN AND
SECONDED BY DAVE WOOD TO APPROVE
RESOLUTION 11-11. THE MOTION CARRIED.

STAFF UPDATE

2012 – 2015 Transportation Improvement Program (TIP) Draft

A draft copy of the 2012 – 2015 TIP was presented to the Policy Board Members. Sandi explained the TIP includes the projects INDOT anticipates completing over the next 4 year period as well as the local projects that have been identified to date. Additional projects will be added to the TIP as amendments.

The TIP is currently available for public comment at local libraries and on the MACOG website at: www.macog.com. The comment period extends though 4:00 PM on April 5, 2011. As part of the Public Participation Process, there will be an Open House on Wednesday, March 23rd from 8:00 AM to 4:00 PM for review of the document.

The public comments will be reviewed at the April Policy Board meeting and endorsement will be requested for the 2012 – 2015 TIP.

James reviewed the Group I and Group II (Urbanized Area) STP projects currently in the 2012 – 2015 TIP. The entire TIP is posted on the MACOG website and will come before the MACOG Policy Board during the April meeting. The Director identified several projects that are included in the TIP and will become (upon approval) a part of the MACOG 2012 Work Program. Those projects include; Public Safety & Education Campaign to address roundabout and railroad crossing issues and GIS Orthoimagery-Pictometry, using STP funding. Additionally, the TIP included HSIP funding to be used in all four counties (Marshall, St. Joseph, Elkhart and Kosciusko) for the development of a regional Sign Inventory project as well as the purchase of retroreflectivity equipment. The Director went on to say that as INDOT is requiring all MPOs to spend down their HSIP funding through 2009 by September 30th the investment of a regional sign inventory could be obligated quickly. MACOG will work with the LPA’s to get signs inventoried and create a process that will guarantee inventories continue to be maintained.

Road School 2011

Erin reviewed the presentations by MACOG Staff given at Road School in March. Greg Slater and John-Paul Hopman introduced information on traffic counts and explained how the data is collected, analyzed and used. Zach Dripps discussed ADA accessibility and compliance including the background, guidelines and transition plans. James Turnwald and Jessica Mitchell presented

information on MACOG's Quarterly Tracking and Review process with updated performance measures.

Erin gave a reminder to the Board about the MACOG Quarterly Tracking and Review Website and reviewed the value of the information found there. Sandi explained to the Policy Board Members that they would be receiving an email with a new password to enter the site so they may review the status of projects in their area.

Bridge Call – Due to MACOG 03/17/11

LPAs have already been informed about the Bridge Call. Applications are March 17th.

ERC Training Dates

Employee in Responsible Charge (ERC) training is required for LPAs to receive Federal aid funding and is being offered at the following: • March 29 (Huntington) • March 30 (Seymour) • April 5 (Selma) • April 6 (Danville) • May 4 (Fort Wayne) • May 5 (South Bend)

Safe Routes to School (SRTS)

There will be a SRTS call this spring. Project information and applications are due to MACOG by May 3rd. If you are interested in SRTS funding or have community members who are interested, please contact MACOG as soon as possible. It is important for applicants to know what the requirements are and to get the process started.

Partners for Clean Air Luncheon

The Partners for Clean Air Luncheon will be on Tuesday, April 26th at the Matterhorn Conference Center in Elkhart.

MACOG Regional Economic Development Meeting and Policy Board Meeting

The MACOG Regional Economic Development Meeting and Policy Board Meeting will be on May 11, 2011. Dr. Michael J. Hicks, PhD, Director or Center for Business and Economic Research at Ball State University will be the featured speaker.

St. Joseph River Basin Commission (SJRBC) Symposium

The SJRBC Symposium will be held on Friday, May 20th at Fernwood Botanical Garden in Niles, MI.

Livable Communities

Livable Communities will be on Wednesday, June 8th and will be a combined Transportation Technical Advisory Committee (TTAC) and Policy Board meeting.

ADA Transition Planning Schedule

Zach outlined a training schedule for ADA Transition Planning. MACOG will begin working with the City of Plymouth in April, completing in June and then beginning work with the City of Warsaw. MACOG will be contacting the LPA's TTAC members for training beginning in April.

PRESENTATION – Bob Zier

Sandi introduced Bob Zier, Chief of Staff, INDOT. Bob has lived in Indiana for approximately 15 years and began his term with INDOT about 1-1/2 years ago.

Mr. Zier reviewed the progress of the 10 year, Major Moves Transportation Plan. At the end of the plans fifth year 41 roadway projects are completed and open to traffic, 185 new centerline miles and 2,800 preservation centerline miles are complete, 588 bridges are rehabbed or replaced, also, 389

miles of sidewalk and 195 miles of trails are finished. INDOT has invested \$6.6 billion in major new and preservation through FY 2011. 84% of major new projects are on original schedule. Discussing the US 31 project, Bob explained INDOT has 46% of the total construction budget remaining and 52.3% of the total lane line miles left to date. The project should be complete and open to traffic by December 2014. The total cost is \$233 million.

INDOT has been recognized nationally for its tire recycling. Tires are shredded and mixed with compounds to reduce the need for asphalt. It is saving INDOT \$10 to \$15 million dollars annually. The program is in partnership Purdue University, Joint Transportation Research Program (JTRP).

Mr. Zier noted he would be traveling to Union City, Indiana to recognize PCI (Productive Concepts Inc.). They are in the process of converting a portion of INDOT's truck fleet to propane providing a savings of approximately \$3 million dollars per year in fuel expense. Although the trucks will be equipped with gasoline tanks, they will never be more than 30 miles from one of INDOT's 121 propane stations across the state. INDOT plans to let another bid for an additional 500 truck conversions, making them the largest user of propane on state facilities in the Country. INDOT is looking into giving Indiana municipalities, counties, etc. access to their propane at a reduced rate. No State money was spent on this project. Indiana received a grant through the Energy Department.

Bob Zier mentioned 2 significant INDOT partnerships. 1) The Illiana Expressway is moving forward in partnership with the State of Illinois. 2) The Ohio River Bridges Project addresses the long-term cross-river transportation needs in the Louisville-Southern Indiana region. A bi-state authority has been established between Indiana and Kentucky and 3) Stellar Communities, a collaborative effort of IHEDA, INDOT, and OCRA. 42 Communities submitted applications, 2 communities were selected for the pilot program; Greencastle and North Vernon. Indiana intends to continue Stellar Communities next year.

Bob Zier reported INDOT's operating obligations were 10% under budget, equating to \$19.2 million. Labor and benefits were 9% under budget, construction cost overruns were 7% under and fuel usage is down 185 thousand gallons but the fuel cost had gone up. There is a \$7.7 million shortfall for this fiscal year.

Mr. Zier praised Audra Blasdel for her work with INDOT, specifically the work she did with ARRA. Indiana had the largest number of projects completed and the best average project cost in the Country. Audra has also done well taking on the management of the LPA / MPO and Grants Administration. The INDOT, LPA / MPO communication process has been improved and many additional processes and operations have been updated and streamlined.

Michael Aylesworth expressed appreciation for the mobilization of resources during snowstorms over the winter.

Sandi, speaking on behalf of Mayor Wiggins, mentioned to Bob Zier that Kosciusko County and the District are interested in discussing and revisiting a project on SR 15.

Bob Zier acknowledged Steve Luecke's concern regarding the reimbursement amount for local sweeping of state roads and stated he was aware of the issue and would check on it.

PRESENTATION – Audra Blasdel

Audra explained INDOT's overall goals and focus, moving forward and working with the LPAs and MPOs.

There are 6 main initiatives within the LPA/MPO and Grants Administration department.

- 1) Local Guidance Document – what works and what does not. If anyone has comments please give them to Sandi and she will email them to Audra.
- 2) Financial Plans and Commitment Letters with project applications.
- 3) Development of an Internal Standard Operating Procedure document for the local program within INDOT.
- 4) Development of a Coordination Manual – putting best practices on paper.
- 5) Redoing all the Memorandums of Agreement between INDOT, the MPOs and the Transit Operators.
- 6) Incorporating an MPO aspect to the Guidance Document for working with LPAs.

The overall focus the department is trying to use comes down to 4 points.

- 1) Effective program management.
- 2) Improved accountability.
- 3) Streamline processes to improve customer service.
- 4) Provide consistency.

PRIVILEGE OF THE FLOOR

Sandi stated MACOG staff has completed building Google Transit and has submitted it to Google for certification. It is the 1st of its kind in the State of Indiana. MACOG will be putting together Google Transit for Transpo as well.

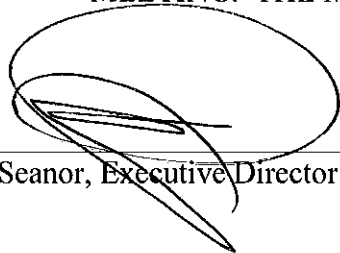
PUBLIC COMMENT

Angela Fegaras informed the Board that the LaPorte District STIP Open House will be on Tuesday, April 5, 2011 from 1:00 Pm to 5:00 PM at the LaPorte District Office. Angela will email the invitation to Carla to be distributed.

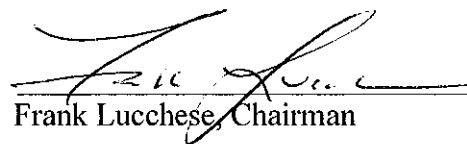
ADJOURNMENT

There being no further business, the following action was taken:

A MOTION WAS MADE BY KEVIN OBVERMYER AND
SECONDED BY OLIVER DAVID TO ADJOURN THE
MEETING. THE MOTION CARRIED.



Sandra Seanor, Executive Director



Frank Lucchese, Chairman