

**MICHIANA AREA COUNCIL OF GOVERNMENTS
MINUTES
September 14, 2011**

The September meeting of the Michiana Area Council of Governments Policy Board was held on September 14, 2011 in the MACOG Conference Room on the 11th floor of the County-City Building in South Bend, Indiana. Frank Lucchese, Chairman, called the meeting to order. It was noted there was a quorum present.

MEMBERS PRESENT: Frank Lucchese, Elkhart County Commissioner
Robert Kovach, St. Joseph County Commissioner
Dick Moore, Mayor, City of Elkhart
Steve Luecke, Mayor, City of South Bend
Kevin Overmyer, Marshall County Commissioner
Mark Senter, Mayor, City of Plymouth
Ron Troyer, Elkhart County Council
Ernest Wiggins, Mayor, City of Warsaw
Oliver Davis, South Bend City Council

MEMBERS ABSENT: Woody Emmons, Mishawaka City Council
Allan Kauffman, Mayor, City of Goshen
Ron Truex, Kosciusko County Commissioner
Robert Sanders, Kosciusko County Council
Judy Stone, Marshall County Council
Mark Root, St. Joseph County Council
David Wood, Mayor, City of Mishawaka
John Letherman, Elkhart County Council
Larry Thompson, Mayor, City of Nappanee

OTHERS PRESENT: George Herendeen, MACOG Attorney
Michael Aylesworth, IDEM
Ken Herceg, Ken Herceg & Associates, Inc.
Denise Blenner, City of Elkhart
Sandra Seanor, MACOG
James Turnwald, MACOG
Zach Dripps, MACOG
Rosemary Barbara, MACOG
Erin Turinetti, MACOG
Erin Gullikson, MACOG
Mary Beth McAdams, MACOG
Karen Hamm, MACOG
John-Paul Hopman, MACOG
Evelyn Yobera, MACOG
Carla Keirman, MACOG

MINUTES OF AUGUST 10, 2011 MEETING

There were no additions or corrections to the August 10, 2011 minutes.

A MOTION WAS MADE BY KEVIN OVERMYER AND
SECONDED BY MARK SENTER TO APPROVE THE
MINUTES OF AUGUST 10, 2011. THE MOTION CARRIED.

REPORTS

CHAIRMAN – No Report

FINANCIAL – Rosemary reviewed the AUGUST 2011 MACOG Financial Report and asked for any questions. There being none, she asked for the Policy Board’s approval of the AUGUST 2011 Financial Report.

A MOTION WAS MADE BY OLIVER DAVIS AND SECONDED
BY ERNEST WIGGINS TO APPROVE THE AUGUST 2011
FINANCAL REPORT. THE MOTION WAS CARRIED.

SECRETARY – No report.

OLD BUSINESS – No report.

NEW BUSINESS

Sandra Seanor introduced 2 new MACOG staff members. Evelyn Yobera was hired as an Intern to work on the ADA inventory. Evelyn is from Kenya and is in the MPA Program at IUSB.

Erin Gullikson joins the staff as a Regional Planner. Originally from Minnesota, Erin earned a master’s degree in Urban Planning at the University of Toronto.

Administrative Modifications, Amendments, Major Amendments to the FY2012-2015
Transportation Improvement Program.

FORT WAYNE DISTRICT

Locally Initiated – Resolution 40-11

A. Elkhart Administrative Modification Non-Exempt Project in Elkhart County, IN

Resolution 40-11 Increase Federal Funds by \$1,956,601 Phase: CN

Des #: 0600463 **Location: Prairie St and NS RR Grade Separation**

Grade Separation SFY: 2014

Total: \$17,030,000 Federal: \$5,084,165 (CHPP) / \$6,591,000 (Grp II STP) Local: \$5,354,835

Erin Gullikson presented Resolution 40-11 containing Fort Wayne District initiated TIP administrative modifications for the City of Elkhart to increase Transportation, Community and System Preservation (TCSP) Funds. There being no questions on this resolution, Erin requested the Policy Board’s approval.

A MOTION WAS MADE BY ROBERT KOVACH AND
SECONDED BY RON TROYER TO APPROVE
RESOLUTION 40-11. THE MOTION CARRIED.

Locally Initiated – Resolution 41-11

A. Elkhart Co Administrative Modification Exempt Project in Elkhart County, IN
Resolution 41-11 Decrease Federal Funds by \$63,663 Phase: CN
Des #: 1005941 **Location: CR 8/CR10 Bike/Ped from CR 17 to Pheasant Ridge Dr
Bike/Ped Facilities SFY: 2013**
Total: \$238,283 Federal: \$190,626 (MACOG TE) Local: \$47,657

Elkhart Co Administrative Modification Exempt Project in Elkhart County, IN
Resolution 41-11 Increase Federal Funds by \$51,453 Phase: PE
Des #: 1005941 **Location: CR 8/CR10 Bike/Ped from CR 17 to Pheasant Ridge Dr
Bike/Ped Facilities SFY: 2012**
Total: \$144,800 Federal: \$115,840 (MACOG TE) Local: \$28,960

Elkhart Co Administrative Modification Exempt Project in Elkhart County, IN
Resolution 41-11 Increase Federal Funds by \$12,210 Phase: RW
Des #: 1005941 **Location: CR 8/CR10 Bike/Ped from CR 17 to Pheasant Ridge Dr
Bike/Ped Facilities SFY: 2012**
Total: \$120,000 Federal: \$96,000 (MACOG TE) Local: \$24,000

Erin Gullikson presented Resolution 41-11 containing Fort Wayne District initiated TIP administrative modifications. There being no questions on this resolution, Erin requested the Policy Board's approval.

A MOTION WAS MADE BY ERNEST WIGGINS AND
SECONDED BY OLIVER DAVIS TO APPROVE
RESOLUTION 41-11. THE MOTION CARRIED.

Locally Initiated – Resolution 42-11

A. Elkhart Co Administrative Modification Exempt Project in Elkhart County, IN
Resolution 42-11 Decrease Federal Funds by \$31,968 Phase: CN
Des #: 1005994 **Location: CR 3 @ CR 32
Intersection Improvement SFY: 2014**
Total: \$1,180,790 Federal: \$944,632 (Grp IV) Local: \$236,158

Elkhart Co Administrative Modification Exempt Project in Elkhart County, IN
Resolution 42-11 Increase Federal Funds by \$31,968 Phase: PE
Des #: 1005994 **Location: CR 3 @ CR 32
Intersection Improvement SFY: 2012**
Total: \$159,960 Federal: \$127,968 (Grp IV) Local: \$31,992

Erin Gullikson presented Resolution 42-11 containing Fort Wayne District initiated TIP administrative modifications. There being no questions on this resolution, Erin requested the Policy Board's approval.

A MOTION WAS MADE BY MARK SENTER AND
SECONDED BY OLIVER DAVIS TO APPROVE
RESOLUTION 42-11. THE MOTION CARRIED.

LAPORTE DISTRICT

Locally Initiated – Resolution 43-11

A. St. Joseph County Amendment Exempt Project in St. Joseph County, IN
Resolution 43-11 Add Project Phase: PE
Des #: 1173271 **Location: Various Bridges within the County**
Local Bridge Inspections SFY: 2012
Total: \$300,000 Federal: \$240,000 (ST STP) Local: \$60,000

James Turnwald presented Resolution 43-11 containing LaPorte District Initiated TIP amendments. There being no questions on this resolution, James requested the Policy Board's approval.

A MOTION WAS MADE BY ERNEST WIGGINS
AND SECONDED BY OLIVER DAVIS TO APPROVE
RESOLUTION 43-11. THE MOTION CARRIED.

INDOT Initiated – Resolution 44-11

A. Plymouth Administrative Modification Exempt Project in Marshall County, IN
Resolution 44-11 Increase Federal Funds by \$100,000 (TE) Phase: CN
Des #: 0600381 **Location: South Downtown Gateway**
Transportation Enhancement SFY: 2012
Total: \$1,146,000 Federal: \$916,800 Local: \$229,200

B. North Liberty Amendment Exempt Project in St. Joseph County, IN
Resolution 44-11 Add Project Phase: PE
Des #: 1173205 **Location: SR 23 Streetscape between Center St and Maple Ave**
Transportation Enhancement SFY: 2012
Total: \$64,000 Federal: \$51,200 Local: \$12,800

North Liberty Amendment Exempt Project in St. Joseph County, IN
Resolution 44-11 Add Project Phase: CN
Des #: 1173205 **Location: SR 23 Streetscape between Center St and Maple Ave**
Transportation Enhancement SFY: 2014
Total: \$450,000 Federal: \$360,000 Local: \$90,000

C. INDOT Amendment Exempt Project in St. Joseph County, IN
Resolution 44-11 Add Project Phase: CN
Des #: 1172449 **Location: SR 23 – 0.2mi S of Campeau St to 0.05mi S of Edison**
Demolition SFY: 2012
Total: \$200,000 Federal: \$160,000 (ST STP) State: \$40,000

D. INDOT Amendment Exempt Project in St. Joseph & Marshall Counties, IN
Resolution 44-11 Add Project Phase: CN
Des #: 1173191 **Location: Various locations in St Joseph & Marshall Counties**
Lighting Maintenance SFY: 2012
Total: \$65,000 Federal: \$0.00 State: \$65,000

E. INDOT Amendment Exempt Project in St. Joseph County, IN
Resolution 44-11 Add Project Phase: PE
Des #: 1173200 **Location: SR933 over St. Joseph River, 1.59mi N of SR 23 in South Bend**
Bridge Maintenance and Repair SFY: 2012
Total: \$140,500 Federal: \$0.00 State: \$140,500

James Turnwald presented Resolution 44-11 containing LaPorte District Initiated TIP administrative modifications and amendments. There being no questions on this resolution, James requested the Policy Board's approval.

A MOTION WAS MADE BY OLIVER DAVIS AND
SECONDED BY KEVIN OVERMYER TO APPROVE
RESOLUTION 44-11. THE MOTION CARRIED.

TRANSIT

Resolution 45-11

A. Elkhart/Goshen Initiated Amendment Exempt Project in Elkhart County, IN
Resolution 45-11 Delete Project SFY: 2012

Location: Elkhart-Goshen Urbanized Area
Traveler Information Software

Total: \$250,000 Federal: \$200,000 Local: \$50,000

B. Elkhart/Goshen Initiated Administrative Modification Exempt Project in Elkhart County, IN
Resolution 45-11 Increase Federal Funds by \$200,000 SFY: 2012

Location: Elkhart-Goshen Urbanized Area
Operating Assistance

Total: \$410,000 Federal: \$328,000 Local: \$82,000

C. Elkhart/Goshen Initiated Administrative Modification Exempt Project in Elkhart County, IN
Resolution 45-11 Decrease Federal Funds by \$366,961 SFY: 2012

Location: Elkhart-Goshen Urbanized Area
Replace up to one trolley bus for Interurban Trolley

Total: \$173,039 Federal: \$173,039 Local: \$0 (ARRA)

D. Elkhart/Goshen Initiated Administrative Modification Exempt Project in Elkhart County, IN
Resolution 45-11 Increase Federal Funds by \$250,785 SFY: 2012

Location: Elkhart-Goshen Urbanized Area
Expand up to eight Trolley Buses for Interurban Trolley

Total: \$1,312,785 Federal: \$1,312,785 Local: \$0 (ARRA)

E. Elkhart/Goshen Initiated Administrative Modification Exempt Project in Elkhart County, IN
Resolution 45-11 Increase Federal Funds by \$65,639 SFY: 2012

Location: Elkhart-Goshen Urbanized Area
Telephone/Communication Systems

Total: \$95,639 Federal: \$95,639 Local: \$0 (ARRA)

F. Elkhart/Goshen Initiated Administrative Modification Exempt Project in Elkhart County, IN
Resolution 45-11 Increase Federal Funds by \$50,537 SFY: 2012

Location: Elkhart-Goshen Urbanized Area
Mobile Fare Collection Equipment

Total: \$270,656 Federal: \$270,656 Local: \$0 (ARRA)

Karen Hamm presented Resolution 45-11 containing Transit amendments and administrative modifications. Sandra explained this is the end of the ARRA funding and must be spent by next year. Also, the CMAQ funds that were going to be used for Travel Information Software Kiosks

will now be used for biodiesel fuel. There being no questions concerning this project, Karen requested the Policy Board's approval.

A MOTION WAS MADE BY ERNEST WIGGINS
AND SECONDED BY OLIVER DAVIS TO APPROVE
RESOLUTION 45-11. THE MOTION CARRIED.

Other Actions

Resolution 46-11: Endorsement of the Indiana Lincoln Highway Byway application

Sandra explained MACOG received a letter from the Indiana Lincoln Highway Association formally requesting the Policy Board's endorsement of the Indiana Lincoln Highway Byway application designating the road as a State Scenic Byway. Robert Kovach asked what the original concerns were when the application was first presented. Sandra explained the two main concerns were over the route not being continuous and if there would there be increased environmental restrictions and or expense. Gaps are permissible in the Byway and signage is used to help a traveler return to the route and the Byway would not create any new environmental concerns. There being no additional questions on Resolution #46-11 endorsing the designation of the Lincoln Highway as a State Scenic Byway, Sandra requested the Policy Board's approval.

A MOTION WAS MADE BY DICK MOORE AND
SECONDED BY RON TROYER TO APPROVE
RESOLUTION 46-11. THE MOTION CARRIED.

Resolution 47-11: Amend the MACOG 2010 Regional ITS Strategic Plan and Architecture

A. INDOT/MACOG Administrative Modification to Appendix A, Clarify Project and Year
Initiated INDOT

Resolution 47-11 **Power, Communications, and Fiber Cables / Conduit, Signal** Ongoing
Interconnection

Sandra Seanor stated to the Policy Board that MACOG is required to develop an Intelligent Transportation System (ITS) Strategic Plan and Architecture. INDOT's ITS plan has language that identifies power communications, fiber cables conduit and signal interconnection as one of their transportation components or projects. To mirror the verbiage in the State plan and avoid future funding delays Sandra asked the Board to approve Resolution 46-11 to modify Appendix A of the 2010 Regional ITS Strategic Plan and Architecture.

A MOTION WAS MADE BY STEVE LUECKE AND
SECONDED BY KEVIN OVERMYER TO APPROVE
RESOLUTION 47-11. THE MOTION CARRIED.

Resolution 48-11: Transportation Management Area Agreement Supporting Transit Connections between the Elkhart and South Bend Urbanized Areas MACOG will transfer State funding it is unable to use to TRANSPO and in exchange, TRANSPO will fund the Bittersweet/ Mishawaka route for 2012 and 2013, connecting the Elkhart and Goshen Urbanized area with the South Bend Urbanized area. This keeps the funding in the MACOG Region.

There being no questions on Resolution #48-11 endorsing the Transportation Management Area Agreement, Sandra requested the Policy Board's approval.

A MOTION WAS MADE BY OLIVER DAVIS AND
SECONDED BY RON TROYER TO APPROVE
RESOLUTION 48-11. THE MOTION CARRIED.

STAFF UPDATE

Retroreflectometers

MACOG has been asked by its LPAs to purchase 14 retrorefletometers. An RFP will be initiated for the purchase after the RFPs have been returned for the Sign Inventory Project.

Turn Movement Request Reminder

TTAC and Policy Board are reminded that MACOG will do 12 hour Turn Movement Studies at no cost to LPAs. Entities are asked to make their requests for studies as soon as possible.

Traffic Count Database

Sandra Seanor explained to the Policy Board that MACOG has developed a new tool for traffic count data. There are 2 applications that will be available through the MACOG GIS website; one for the public that will provide basic count information and another that will be password protected and provide more detailed data for LPA representatives and engineers. John-Paul Hopman demonstrated the use of both applications. An email will be sent to the TTAC and Policy Board members providing them with a link and password to the protected website.

Ken Herceg complimented Sandra Seanor and MACOG for being a leader in the development of new ideas, processes and data collection in the State.

Railroad Grade Crossing Funds

The Railroad Grade Crossing Fund (RRGCF) provides funding for railroad crossing safety improvement projects. The funds are only for materials.

Quarterly Tracking and Review

Quarterly Tracking and Review forms are due to MACOG on September 19th. The meeting will be on October 5th. There will not be a MACOG Policy Board meeting in October due to the Indiana MPO Conference.

ADA Coordinators Workshop at MACOG

On September 29th the Federal Highway Administration will present best practices for ADA Transition Plans at a workshop hosted by MACOG.

TIGER III Grants

Pre-applications are due to MACOG on October 3rd and final applications are due October 31st. TIGER funds are awarded on a competitive basis.

Indiana MPO Conference

The annual Indiana MPO Conference will be held October 12th through the 14th in Indianapolis.

Final ERC Certification Class of 2011

The final ERC Training for 2011 will be October 19th in Indianapolis.

November Policy Board Meeting & MREDD Meeting

The Policy Board Meeting for November will be held on the 16th at the Lerner Performing Arts Center in Elkhart at 10:00 am. Directly following will be the Regional Economic Development District meeting beginning at 10:30 am. The featured speaker will be Morton Marcus, former Director of the Indiana Business Research Center of Indiana University's Kelly School of Business.

Summer Study Committee

The Indiana General Assembly has organized a Joint Study Committee on Transportation and Infrastructure (T&I) to assess 1st, where the State's T&I is currently and 2nd, where it will be and what the demands are through 2035. The Committee Chairperson, Representative Soliday, asked Sandra Seanor to speak on behalf of Indiana's 14 MPOs at their 1st meeting on August 23rd. Sandra shared with the Policy Board the PowerPoint presentation she gave at the Summer Study Committee meeting.

Sandra discussed pavement maintenance, road resurfacing and reconstruction, bridges maintenance, congestion and travel delays, freight and rail logistics and safety. Also, how the funding deficit for Indiana's T&I needs is projected to grow.

If requested, MACOG will send the members of the Policy Board the presentations made to the Summer Study Committee by other entities.

The Committee would also like to find out what tools the State has given locals, what is being used and if other tools need to be available.

Steve Leucke asked what the Indiana gas sales tax is in comparison to other states. Sandra said she would find out and email it to him. She also stated that the State had passed a continuation of the current transportation program and the gas tax through January 2012. Robert Kovach commented that all other taxes that contribute to roads should be looked at when reviewing the gas tax contribution.

PRIVILEGE OF THE FLOOR

There were no comments.

PUBLIC COMMENT

There were no comments.

ADJOURNMENT

There being no further business, the following action was taken:

A MOTION WAS MADE BY OLIVER DAVID AND
SECONDED BY ROBERT KOVACH TO ADJOURN
THE MEETING. THE MOTION CARRIED.



Sandra Seanor, Executive Director



Frank Lucchese, Chairman