

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
MINUTES
October 6, 2010**

The October 6, 2010 meeting of the Transportation Technical Advisory Committee was called to order at 9:00 a.m. in the MACOG Conference Room on the 11th Floor of the County-City Building in South Bend, Indiana. It was noted a quorum was present, with the following members in attendance:

MEMBERS PRESENT: Carl Littrell – City of South Bend
John Byorni – St. Joseph County Area Plan Commission
Mary Cripe – City of Goshen
Neal Haeck – Marshall County Highway
Gary West – City of Mishawaka
Jessica Clark – St. Joseph County Engineering
Ron Robinson – Kosciusko County Administrator
Rick Brown – South Bend Public Transportation Corp.
Rick Gaul – City of Plymouth
Scott Tilden – Kosciusko County Highway
Jeff Taylor – Elkhart County Highway (by phone)
Bob Watkins – Elkhart County Planning (by phone)

MEMBERS ABSENT: Chris Dressel – South Bend Community Development
Ralph Booker – Marshall County Plan Commission
Leslie Miller (Mike Machlan) – City of Elkhart
John Schalliol – St. Joseph County Airport Authority
Bill Holder – Kosciusko County GIS
Jeremy Skinner – City of Warsaw
Ken Prince – City of Mishawaka

OTHERS PRESENT Devin Stettler – United Consulting
Roger Nawrot – Abonmarche
David Armstrong – INDOT, Ft. Wayne District
Dan Corbin, INDOT, LaPorte District
Marcia Blansett – INDOT, LaPorte District
Joyce Newland, FHWA (by phone)
Gary Fisk - DLZ
Sandra Seanor, MACOG
Jessica Mitchell - MACOG
James Turnwald – MACOG
Zachery Dripps – MACOG
John Paul Hopman – MACOG
Karen Hamm – MACOG
Carla Keirnan - MACOG
Johnnie Woggon - MACOG
Shirley Czerna – MACOG

MINUTES OF THE SEPTEMBER 8, 2010 MEETING

There were no corrections to the minutes of September 8, 2010

A MOTION WAS MADE BY JOHN BYORNI AND
SECONDED BY JESSICA CLARK TO APPROVE THE
MINUTES OF SEPTEMBER 8, 2010. THE MOTION CARRIED.

REPORTS OF CHAIRMAN AND SECRETARY

1. **TTAC CHAIRMAN** – No report.

2. **TTAC SECRETARY** – No report.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Administrative Modifications, Amendments, Major Amendments to the FY2009-2014 Transportation Improvement Program

FORT WAYNE DISTRICT

District Initiated – Resolution 66-10

A. Elkhart County Administrative Modification Exempt Project in Elkhart County, IN
Resolution 66-10 Decrease Federal Funding by \$148,177 Phase: CN
Des #: 1005941 **Location: CR 8/CR 10 Bike/Ped Trail from CR 17 to Pheasant Ridge Dr
Bike/Pedestrian Facilities SFY: 2013**
Total: \$317,861 Federal: \$254,289 (TE) Local: \$63,572

B. Elkhart County Administrative Modification Exempt Project in Elkhart County, IN
Resolution 66-10 Decrease Federal Funding by \$150,400 Phase: CN
Des #: 1005944 **Location: CR 3 @ CR 32 Project
Intersection Improvement SFY: 2014**
Total: \$1,220,750 Federal: \$976,600 (Grp IV) Local: \$244,150

C. Elkhart County Amendment Exempt Project in Elkhart County, IN
Resolution 66-10 Add Project Phase: PE/RW
Des #: 1005941 **Location: CR 8/CR 10 Bike/Ped Trail from CR 17 to Pheasant Ridge Dr
Bike/Pedestrian Facilities SFY: 2013**
Total: \$ 80,484 Federal: \$64,387 (TE) Local: \$16,097 (PE)
Total: \$104,738 Federal: \$83,790 (TE) Local: \$20,948 (RW)

D. Elkhart County Amendment Exempt Project in Elkhart County, IN
Resolution 66-10 Add Project Phase: PE/RW
Des #: 1005944 **Location: CR 3 @ CR 32 Project
Intersection Improvement SFY: 2014**
Total: \$120,000 Federal: \$96,000 (Grp IV) Local: \$24,000 (PE)
Total: \$ 68,000 Federal: \$54,400 (Grp IV) Local: \$13,600 (RW)

Jessica Mitchell presented Resolution 66-10 containing Fort Wayne District initiated TIP amendments. There were no questions on this resolution. Jessica asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY GARY WEST AND
SECONDED BY MARY CRIPE TO ENDORSE
RESOLUTION 66-10. THE MOTION CARRIED.

District Initiated – Resolution 67-10

A. Elkhart County Amendment Exempt Project in Elkhart County, IN
Resolution 67-10 Add Project Phase: CN
Des #: 1000039 **Location: Statewide-existing passive rail highway
Railroad Protection SFY: 2011**
Total: \$930 Federal: \$930 (ST STP) State: \$0

Jessica Mitchell presented Resolution 67-10 containing Fort Wayne District initiated TIP Amendment. There were no questions on this Resolution and the TTAC's endorsement was requested.

A MOTION WAS MADE BY AND JESSICA CLARK
SECONDED BY GARY WEST TO ENDORSE
RESOLUTION 67-10. THE MOTION CARRIED.

LAPORTE DISTRICT

Locally Initiated – Resolution 68-10

A. South Bend Amendment Exempt Project in St. Joseph County, IN
Resolution 68-10 Add Project Phase: CN
Des #: TBA **Location: Stop Sign Replacement at Various Locations
Sign Replacement - LSP SFY: 2011**
Total: \$100,000 Federal: \$90,000 (HSIP) Local: \$10,000

B. South Bend Amendment Exempt Project in St. Joseph County, IN
Resolution 68-10 Add Project Phase: CN
Des #: TBA **Location: Western Ave at Chapin St - Pedestrian Pushbutton
Safety Project SFY: 2011**
Total: \$70,000 Federal: \$63,000 (HSIP) Local: \$7,000

C. South Bend Amendment Exempt Project in St. Joseph County, IN
Resolution 68-10 Add Project Phase: CN
Des #: TBA **Location: Western Ave at Chapin St - Pedestrian Warning Flashers
Safety Project SFY: 2011**
Total: \$30,000 Federal: \$27,000 (HSIP) Local: \$3,000

James Turnwald presented the LaPorte District locally initiated projects included in Resolution 68-10. There were no questions, therefore, the TTAC's endorsement of this resolution was requested.

A MOTION WAS MADE BY JESSICA CLARK AND
SECONDED BY JOHN BYORNI TO ENDORSE THE
TIP AMENDMENTS CONTAINED IN RESOLUTION
68-10. THE MOTION CARRIED.

District Initiated – Resolution 69-10

A. New Carlisle Administrative Modification Exempt Project in St. Joseph County, IN
Resolution 69-10 Decrease Federal Funding by \$82,000 (TE) Phase: CN
Des #: 1000078 **Location: Michigan St (US20) Landscaping & Downtown Beautification**

Transportation Enhancement SFY: 2013

Total: \$596,750 Federal: \$477,400 (TE) Local: \$119,350

B. New Carlisle Amendment Exempt Project in St. Joseph County, IN
Resolution 69-10 Add Project Phase: PE
Des #: 1000078 **Location: Michigan St (US20) Landscaping & Downtown Beautification**
Transportation Enhancement SFY: 2011

Total: \$82,000 Federal: \$ 65,600 (TE) Local: \$16,400

James Turnwald presented Resolution 69-10 containing LaPorte District initiated TIP amendments. There were no questions on this resolution. James asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY JOHN BYORNI AND
SECONDED BY JESSICA CLARK TO ENDORSE THE
TIP AMENDMENT AND MODIFICATION CONTAINED
IN RESOLUTION 69-10. THE MOTION CARRIED.

District Initiated – Resolution 70-10

A. Marshall County Amendment Exempt Project in Marshall County, IN
Resolution 70-10 Add Project Phase: CN
Des #: 0800581 **Location: Muckshaw Rd at NS S of Plymouth**
Railroad Protection SFY: 2011

Total: \$320,000 Federal: \$320,000 (ST STP) State: \$0

James Turnwald presented Resolution 70-10. There being no questions concerning the project, James requested the TTAC's endorsement.

A MOTION WAS MADE BY GARY WEST AND
SECONDED BY MARY CRIPE TO ENDORSE
RESOLUTION 70-10. THE MOTION CARRIED.

TRANSIT

Resolution 71-10 (ARRA) – Amendments

A. Elkhart/Goshen Initiated Administrative Modification Exempt Project in Elkhart County, IN
Resolution 71-10 Delete Project SFY: 2009
Location: Elkhart-Goshen Urbanized Area
Bus Station/Transit Terminal

Total: \$120,000 Federal: \$120,000 (ARRA)

Elkhart/Goshen Initiated Administrative Modification Exempt Project in Elkhart County, IN
Resolution 71-10 Increase Funds by \$120,000 SFY: 2009
Location: Elkhart-Goshen Urbanized Area
Fare Collection Equipment

Total: \$220,119 Federal: \$220,119 (ARRA)

Karen Hamm presented Resolution 71-10 containing Transit ARRA amendments. There being no questions concerning the project, Karen requested the TTAC's endorsement.

A MOTION WAS MADE BY RICK BROWN AND
SECONDED BY RON ROBINSON TO ENDORSE THE
TRANSIT ARRA AMENDMENTS CONTAINED IN
RESOLUTION 71-10. THE MOTION CARRIED.

PRESENTATION

2035 Transportation Plan Update

John-Paul Hopman distributed the MACOG “2035 Transportation Plan Update Project Listing with all Changes” to the TTAC members. It was noted that the last major update to MACOG’s Long Range Plan was in the spring of 2007. JP briefly reviewed the projects listed in the 2035 plan update, which included projects that were added, corrected, deleted, split, or stayed the same. It was noted that the main goal of the 2035 Transportation Plan was to get synchronized with INDOT’s Long Range Plan (LRP). Furthermore, since the LRP is in concurrence to the air quality analysis conformity requirements, it was also necessary to notify and gain approval of LRP changes from the Interagency Consultation Group (ICG).

Sandi informed the TTAC members that INDOT has reviewed the way they look at their Long Range Transportation Plan. INDOT has made a decision to only have a project specific plan for a 10 year period. As a result, INDOT is not listing the illustrative projects. However, those projects could come back and may need to be amended in the LRP and TIP as INDOT continues to review their project listings and the ranking of those projects.

On October 7, the Long Range Transportation Plan will be on the website for public review and comments, and on October 21 an open house will be held at MACOG. TTAC members were encouraged to make comments on the website and to attend the open house.

Retroreflectivity – MUTCD

Zach Dripps reviewed the new Retroreflectivity requirement due dates. He reported that by January 2012 all agencies will have to establish a sign maintenance program that can regularly address the new minimum sign retroreflectivity requirements. By January 2015 all agencies must comply with new retroreflectivity requirements for regulatory, warning, and ground mounted guide signs. Finally, by January 2018 all agencies must comply with the new retroreflectivity requirements for overhead guide sign and all street name signs.

A Retroreflectivity Requirements pamphlet along with a Sign Retroreflectivity Guidebook was distributed to all of the TTAC members. The information would help provide a smooth transition for updating and maintaining the new sign program requirements.

Sandra Seanor said MACOG has been working with INDOT to explore the possibility of using HSIP funds to help meet the new standards by way of doing a design build to include signage.

STAFF UPDATE

ADA Transition Plan

Sandi reported that MACOG has been working with the City of Nappanee on developing and updating an ADA Transition Plan as it relates specifically to the Federal Aid Functional Classification system. She stressed the importance for every entity to have an ADA Transition Plan in place. MACOG offered their services to anyone who might need assistance in updating their plan.

Syracuse Tech Park Funding Award

James Turnwald informed the TTAC that on September 17 the Town of Syracuse was informed that the Economic Development Administration will be participating in funding a \$2.8 million infrastructure improvement for a Technology Park at the corner of US 6 and SR 13. It would involve the extension of sewer and water from the town's current service area up to the Tech Park and on site infrastructure.

Multi Hazard Mitigation Plans

James Turnwald gave a brief overview of where the four counties stand with their Multi Hazard Mitigation Plans. Elkhart County has independently completed their plan. Marshall County has been approved by FEMA and adopted by all of the local jurisdictions. St. Joseph County will have the last jurisdiction adopt the plan on October 11, followed by FEMA approval. Finally, Kosciusko County has developed a plan, submitted it to FEMA, and is waiting on their approval.

Quarterly Tracking & Review Summaries

Sandra Seanor reported that MACOG is setting up a confidential, on-line Quarterly Tracking Review Summary website for all of the LPAs and the elected officials. The various reports displayed on the website will make it easier to review each project at a glance and to see whether the project is ahead or behind schedule, based on the 11 step milestone sheet. It will be necessary to have a password to get into the website, which should be up and running by Monday.

PRIVILEGE OF THE FLOOR

There were no comments.

PUBLIC COMMENT

There were no comments.

ADJOURNMENT

There being no further business to come before the committee, the following action was taken.

A MOTION WAS MADE BY JOHN BYORNI AND
~~SECONDED BY RICK BROWN TO ADJOURN~~
THE MEETING . THE MOTION CARRIED.



Sandra Seanor, Executive Director



Carl Littrell, Chairman