

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE  
MINUTES  
August 3, 2011**

The August 3, 2011 meeting of the Transportation Technical Advisory Committee was called to order at 9:00 a.m. in the MACOG Conference Room on the 11<sup>th</sup> Floor of the County-City Building in South Bend, Indiana. It was noted a quorum was present, with the following members in attendance:

**MEMBERS PRESENT:** Carl Littrell – City of South Bend  
Jessica Clark – St. Joseph County Engineering  
Ralph Booker – Marshall County Plan Commission  
John Byorni – St. Joseph County Area Plan Commission  
Chris Dressel – South Bend Community Development  
Rick Gaul – City of Plymouth  
Neal Haeck – Marshall County Highway Department  
Leslie Miller – City of Elkhart  
Ron Robinson – Kosciusko County Administrator  
John Schalliol – St. Joseph County Airport Authority  
Scott Tilden – Kosciusko County Highway Department  
Gary West – City of Mishawaka  
Mary Cripe – City of Goshen (by phone)

**MEMBERS ABSENT:** Maurice Pearl – South Bend Public Transportation Corp.  
Bill Holder – Kosciusko County GIS  
Ken Prince – City of Mishawaka  
Jeremy Skinner – City of Warsaw  
Jeff Taylor – Elkhart County Highway  
Bob Watkins – Elkhart County Planning  
Vacant – St. Joseph County Health Dept.

**OTHERS PRESENT** David Armstrong – INDOT, Fort Wayne District  
Pat Cummings – Town of New Carlisle  
Sandra Seanor – MACOG  
James Turnwald – MACOG  
Erin Turinetti – MACOG  
Zach Dripps – MACOG  
Mary Beth McAdams – MACOG  
Karen Mackowiak – MACOG  
Shirley Czerna – MACOG

**MINUTES OF THE JULY 6, 2011 MEETING**

There were no corrections to the minutes of July 6, 2011.

A MOTION WAS MADE BY RON ROBINSON AND  
SECONDED BY JESSICA CLARK TO APPROVE THE  
MINUTES OF JULY 6, 2011. THE MOTION CARRIED.

**REPORTS OF CHAIRMAN AND SECRETARY**

1. **TTAC CHAIRMAN** – No report
2. **TTAC SECRETARY** – No report

### **OLD BUSINESS**

There was no Old Business.

### **NEW BUSINESS**

Administrative Modifications, Amendments, Major Amendments to the FY2012-2015 Transportation Improvement Program

### **FORT WAYNE DISTRICT**

#### **INDOT Initiated – Resolution 35-11**

A. Elkhart Co. Parks Amendment Exempt Project in Elkhart County, IN

Resolution 35-11 Add Project Phase: CN

Des #: 1173236 **Location: Pumpkinvine from CR 35 to 1,200' w of CR 37**

**Other Type Project SFY: 2012**

Total: \$ 12,500 Federal: \$ 10,000 (RTP) Local: \$ 2,500 (PE)

Total: \$ 37,500 Federal: \$ 30,000 (RTP) Local: \$ 7,500 (RW)

Total: \$137,500 Federal: \$110,000 (RTP) Local: \$27,500 (CN)

Erin Turinetti presented Resolution 35-11 containing Fort Wayne District initiated TIP amendment. There were no questions on this resolution. Erin asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY RALPH BOOKER AND  
SECONDED BY RON ROBINSON TO ENDORSE  
RESOLUTION 35-11. THE MOTION CARRIED.

### **LAPORTE DISTRICT**

#### **Locally Initiated – Resolution 36-11**

A. St. Joseph County Administrative Modification Exempt Project in St. Joseph County, IN

Resolution 36-11 Decrease Federal Funding by \$13,825 Phase: PE1

Des #: 0902236 **Location: Adams Road from Elm Rd to Cherry Rd (Granger Paths)**

**Bike/Pedestrian Facilities SFY: 2011**

Total: \$138,338 Federal: \$110,670 (MACOG TE) Local: \$27,668

St. Joseph County Administrative Modification Exempt Project in St. Joseph County, IN

Resolution 36-11 Increase Federal Funding by \$13,825 Phase: RW

Des #: 0902236 **Location: Adams Road from Elm Rd to Cherry Rd (Granger Paths)**

**Bike/Pedestrian Facilities SFY: 2012**

Total: \$94,663 Federal: \$75,730 (MACOG TE) Local: \$18,933

James Turnwald presented Resolution 36-11 containing LaPorte District initiated TIP administrative modifications. There were no questions on this resolution. James asked for the TTAC's endorsement of this resolution.

### **Transportation Enhancement Call – Due to MACOG August 24, 2011**

Sandra reported that there is a Call for Transportation Enhancement (TE) projects. She encouraged everyone to apply for projects as soon as possible, even though INDOT's call is not out at this time. Project Applications are due to MACOG no later than August 24, 2011. Contact any of the MACOG planners for assistance.

### **Final ERC Certification Class of 2011 – October 19, 2011**

Sandi mentioned that any LPA Employee in Responsible Charge and consultants who are project managers must renew their ERC designation once every two years. The State is committed to making sure that the ERC training is updated. As a result, if someone's ERC designation has not been renewed, their project would be put in jeopardy. The final ERC certification class of 2011 will be held on October 19 in Indianapolis.

### **Sign Inventory**

Sandra distributed a letter that explained the preparation of an RFP for the Regional Sign Inventory, a Memorandum of Understanding, and a retroreflectometer order form to the LPA's. The LPA's were asked to confirm to MACOG by August 9<sup>th</sup> that they are agreeable to the cost and the contract. They were also asked to indicate the number of retroreflectometers they would need to purchase. 50% of the local funds for the inventory project would be due to MACOG by January 10, 2012 and the other 50% by January 10, 2013.

Jessica Clark asked if MACOG would purchase a couple of retroreflectometers to loan out to the LPA's. Sandra said that hasn't been discussed, but it would be a possibility.

### **Heston-Stock Ditch Update**

Karen Mackowiak gave a brief update on the Heston-Stock Ditch Watershed Management activities. First of all, water sampling began in November 2010, at 13 sites. Some elevated levels of E. coli, nitrates and phosphorus have been found at a few of the sites, as well as elevated sediment transport. Those sites will be evaluated in more detail to determine potential sources. Next, there will be a final public education event related to some of the issues within the watershed and the formation of a Best Management Practice Demonstration Project. Lastly, besides the quarterly progress reports, a final Watershed Management Plan will be submitted by the end of January 2012.

### **HUD Sustainability Grant**

Sandra reported that MACOG is considering applying for the HUD Sustainability grant for the region. MACOG will be contacting the regional planning departments to request information and participation in the development of the grant.

### **ADA Transition Plan**

Zach Dripps distributed a DVD to the TTAC members. The DVD has been created to assist Local Public Agencies (LPAs) in becoming compliant with the Americans with Disabilities Act (ADA). MACOG has designed an intersection database to assist each LPA in the evaluation of their intersections. Zach reviewed the four milestones that are required in order to become ADA compliant. He also explained that each LPA must adopt certain ADA resolutions and post ADA notices.

To further help in becoming ADA compliant the United States Access Board will hold a free webinar on Tuesday, August 9<sup>th</sup> from 12:00 PM – 1:30 PM. To register for the webinar, please visit <http://www.accessibilityonline.org/>. In addition, there will be an ADA Transition Plan Workshop held on Thursday, September 29<sup>th</sup> at 10:00 AM – 3:00 PM at MACOG. All ADA Coordinators and

other technical staff should attend. The purpose of the workshop is to provide information regarding elements and best practices of an ADA Transition Plan. Lunch will be provided. If you have any questions contact MACOG at (574) 674-8894.

Ralph Booker asked if it is required to include sidewalks in subdivisions. He was told that the Federal Highway Administration (FHWA) cannot mandate where to build sidewalks, but the existing sidewalks must be ADA compliant. Ron Robinson asked if Bike/Ped paths need to comply with ADA regulations. Sandra acknowledged that at the present time, only a plan needs to be in place.

### **PRIVILEGE OF THE FLOOR**

John Schalliol reported that the airport construction project is still in progress and is scheduled to open in less than three weeks, but paying the contractors might be a problem. The Federal Aviation Administration has been on a partial shutdown because Congress has not agreed on a plan to keep it running. As a result, Mr. Schalliol is waiting for \$3 million from the FAA to pay contractors who built the new terminal. If congress does not extend the FAA bill soon, the airport will be forced to use its reserve fund. John expressed deep frustration with congress.

Sandra Seanor mentioned that she will be representing the Indiana MPO's and MACOG's jurisdictional counties on August 23<sup>rd</sup> when she gives a presentation to the Summer Study Committee on Transportation Infrastructure. The presentation will discuss where Indiana's infrastructure is today, where it would be in 5 years if nothing is done, and where it should be in 2025. Jessica Clark will be involved with laying out the frame work of the presentation. Sandi welcomed addition input on the subject. Questions were asked and a discussing ensued.

### **PUBLIC COMMENT**

There was no public comment.

### **ADJOURNMENT**

There being no further business to come before the committee, the following action was taken.

A MOTION WAS MADE BY JOHN SCHALLIOL AND  
SECONDED BY JESSICA CLARK TO ADJOURN THE  
MEETING. THE MOTION CARRIED.

  
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Sandra Seanor, Executive Director

  
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Carl Littrell, Chairperson