

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
MINUTES
September 7, 2011**

The September 7, 2011 meeting of the Transportation Technical Advisory Committee was called to order at 9:00 a.m. in the MACOG Conference Room on the 11th Floor of the County-City Building in South Bend, Indiana. It was noted a quorum was present, with the following members in attendance:

MEMBERS PRESENT: Carl Littrell – City of South Bend
John Byorni – St. Joseph County Area Plan Commission
Chris Dressel – South Bend Community Development
Rick Gaul – City of Plymouth
Leslie Miller – City of Elkhart
Ron Robinson – Kosciusko County Administrator
John Schalliol – St. Joseph County Airport Authority
Jeff Taylor – Elkhart County Highway
Chris Godlewski – Elkhart County Planning

MEMBERS ABSENT: Maurice Pearl – South Bend Public Transportation Corp.
Jessica Clark – St. Joseph County Engineering
Ralph Booker – Marshall County Plan Commission
Neal Haeck – Marshall County Highway Department
Bill Holder – Kosciusko County GIS
Ken Prince – City of Mishawaka
Jeremy Skinner – City of Warsaw
Scott Tilden – Kosciusko County Highway Department
Gary West – City of Mishawaka
Mary Cripe – City of Goshen
Vacant – St. Joseph County Health Dept.

OTHERS PRESENT David Armstrong – INDOT, Fort Wayne District
Dan Corbin – INDOT, LaPorte District
Joyce Newland – FHWA (by phone)
Sandra Seanor – MACOG
Erin Gullikson – MACOG
Erin Turinetti – MACOG
Zach Dripps – MACOG
Mary Beth McAdams – MACOG
John-Paul Hopman – MACOG
Shirley Czerna – MACOG

MINUTES OF THE AUGUST 3, 2011 MEETING

There were no corrections to the minutes of August 3, 2011.

A MOTION WAS MADE BY JOHN BYORNI AND
SECONDED BY RON ROBINSON TO APPROVE THE
MINUTES OF AUGUST 3, 2011. THE MOTION CARRIED.

REPORTS OF CHAIRMAN AND SECRETARY

1. TTAC CHAIRMAN – No report

2. TTAC SECRETARY – Sandra Seanor introduced Erin Gullikson as a new member of the MACOG staff. She has replaced Jessica Mitchell who is working in Indianapolis. Erin will be working with the Fort Wayne district.

Sandra also introduced Chris Godlewski, Elkhart County Planning, as a new member of the TTAC. He has replaced Bob Watkins who retired.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

A. Request to add Addendum to Agenda – MACOG / INDOT **Resolution 47-11**

Carl Littrell reported there was one Addendum to add to the Agenda, Resolution 47-11, to amend the MACOG 2010 Regional ITS Strategic Plan and Architecture. Resolution 47-11 was accepted by the Committee to be read and offered for approval.

Resolution 47-11: Amend the MACOG 2010 Regional ITS Strategic Plan and Architecture

A. INDOT/MACOG Administrative Modification to Appendix A, Clarify Project and Year
Initiated INDOT

Resolution 47-11 **Power, Communications, and Fiber Cables / Conduit, Signal** Ongoing
Interconnection

Sandra explained to ensure that the MACOG 2010 Regional ITS Strategic Plan and Architecture matched the information stated in the INDOT plan, it would be necessary to modify Appendix A of the ITS 2010 – 2020 projects to include the verbiage. It would allow INDOT to identify as ITS components and projects anything that would be related to power, communications, and fiber cables / conduit, signal interconnection. There were no questions on this resolution. Sandra asked for the TTAC to adopt the administrative modification to Appendix A for the MACOG ITS.

A MOTION WAS MADE BY RON ROBINSON AND
SOCONDED BY JOHN BYORNI TO ENDORSE RESOLUTION 47-11,
TO MODIFY THE MACOG 2010 REGIONAL ITS STRATEGIC
PLAN AND ARCHITECTURE. THE MOTION CARRIED.

Administrative Modifications, Amendments, Major Amendments to the FY2012-2015 Transportation Improvement Program

FORT WAYNE DISTRICT

Locally Initiated – Resolution 40-11

A. Elkhart Administrative Modification Non-Exempt Project in Elkhart County, IN

Resolution 40-11 Increase Federal Funds by \$1,956,601 Phase: CN

Des #: 0600463 **Location: Prairie St and NS RR Grade Separation**

Grade Separation SFY: 2014

Total: \$17,030,000 Federal: \$5,084,165 (CHPP) / \$6,591,000 (Grp II STP) Local: \$5,354,835

Erin Turinetti presented Resolution 40-11 containing Fort Wayne District initiated TIP administrative for the City of Elkhart to increase Transportation, Community, and System Preservation (TCSP) Funds. There were no questions on this resolution. Erin asked for the TTAC's endorsement for this resolution.

A MOTION WAS MADE BY JOHN SCHALLIOL AND
SECONDED BY LESLIE MILLER TO ENDORSE
RESOLUTION 40-11. THE MOTION CARRIED.

Locally Initiated – Resolution 41-11

A. Elkhart Co Administrative Modification Exempt Project in Elkhart County, IN
Resolution 41-11 Decrease Federal Funds by \$63,663 Phase: CN
Des #: 1005941 **Location: CR 8/CR10 Bike/Ped from CR 17 to Pheasant Ridge Dr
Bike/Ped Facilities SFY: 2013**
Total: \$238,283 Federal: \$190,626 (MACOG TE) Local: \$47,657

Elkhart Co Administrative Modification Exempt Project in Elkhart County, IN
Resolution 41-11 Increase Federal Funds by \$51,453 Phase: PE
Des #: 1005941 **Location: CR 8/CR10 Bike/Ped from CR 17 to Pheasant Ridge Dr
Bike/Ped Facilities SFY: 2012**
Total: \$144,800 Federal: \$115,840 (MACOG TE) Local: \$28,960

Elkhart Co Administrative Modification Exempt Project in Elkhart County, IN
Resolution 41-11 Increase Federal Funds by \$12,210 Phase: RW
Des #: 1005941 **Location: CR 8/CR10 Bike/Ped from CR 17 to Pheasant Ridge Dr
Bike/Ped Facilities SFY: 2012**
Total: \$120,000 Federal: \$96,000 (MACOG TE) Local: \$24,000

Erin Turinetti presented Resolution 41-11 containing Fort Wayne District initiated TIP administrative modifications. There were no questions on this resolution. Erin asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY RON ROBINSON AND
SECONDED BY LESLIE MILLER TO ENDORSE
RESOLUTION 41-11. THE MOTION CARRIED.

Locally Initiated – Resolution 42-11

A. Elkhart Co Administrative Modification Exempt Project in Elkhart County, IN
Resolution 42-11 Decrease Federal Funds by \$31,968 Phase: CN
Des #: 1005994 **Location: CR 3 @ CR 32
Intersection Improvement SFY: 2014**
Total: \$1,180,790 Federal: \$944,632 (Grp IV) Local: \$236,158

Elkhart Co Administrative Modification Exempt Project in Elkhart County, IN
Resolution 42-11 Increase Federal Funds by \$31,968 Phase: PE
Des #: 1005994 **Location: CR 3 @ CR 32
Intersection Improvement SFY: 2012**
Total: \$159,960 Federal: \$127,968 (Grp IV) Local: \$31,992

Erin Turinetti presented Resolution 42-11 containing Fort Wayne District initiated TIP administrative modification. There were no questions on this resolution. Erin asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY JOHN SCHALLIOL AND
SECONDED BY JOHN BYORNI TO ENDORSE
RESOLUTION 42-11. THE MOTION CARRIED.

LAPORTE DISTRICT

Locally Initiated – Resolution 43-11

A. St. Joseph County Amendment Exempt Project in St. Joseph County, IN
Resolution 43-11 Add Project Phase: PE
Des #: 1173271 **Location: Various Bridges within the County**
Local Bridge Inspections SFY: 2012
Total: \$300,000 Federal: \$240,000 (ST STP) Local: \$60,000

Zach Dripps presented Resolution 43-11 containing LaPorte District initiated TIP amendment. Sandi reminded the county officials to make certain that all bridge inspections are included in the TIP to ensure the use of federal funds. There were no questions on this resolution. Zach asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY JOHN BYORNI AND
SECONDED BY LESLIE MILLER TO ENDORSE
RESOLUTION 43-11. THE MOTION CARRIED.

INDOT Initiated – Resolution 44-11

A. Plymouth Administrative Modification Exempt Project in Marshall County, IN
Resolution 44-11 Increase Federal Funds by \$100,000 (TE) Phase: CN
Des #: 0600381 **Location: South Downtown Gateway**
Transportation Enhancement SFY: 2012
Total: \$1,146,000 Federal: \$916,800 Local: \$229,200

B. North Liberty Amendment Exempt Project in St. Joseph County, IN
Resolution 44-11 Add Project Phase: PE
Des #: 1173205 **Location: SR 23 Streetscape between Center St and Maple Ave**
Transportation Enhancement SFY: 2012
Total: \$64,000 Federal: \$51,200 Local: \$12,800

North Liberty Amendment Exempt Project in St. Joseph County, IN
Resolution 44-11 Add Project Phase: CN
Des #: 1173205 **Location: SR 23 Streetscape between Center St and Maple Ave**
Transportation Enhancement SFY: 2014
Total: \$450,000 Federal: \$360,000 Local: \$90,000

C. INDOT Amendment Exempt Project in St. Joseph County, IN
Resolution 44-11 Add Project Phase: CN
Des #: 1172449 **Location: SR 23 – 0.2mi S of Campeau St to 0.05mi S of Edison**
Demolition SFY: 2012
Total: \$200,000 Federal: \$160,000 (ST STP) State: \$40,000

D. INDOT Amendment Exempt Project in St. Joseph & Marshall Counties, IN
Resolution 44-11 Add Project Phase: CN
Des #: 1173191 **Location: Various locations in St Joseph & Marshall Counties**
Lighting Maintenance SFY: 2012
Total: \$65,000 Federal: \$0.00 State: \$65,000

E. INDOT Amendment Exempt Project in St. Joseph County, IN
Resolution 44-11 Add Project Phase: PE
Des #: 1173200 **Location: SR933 over St. Joseph River, 1.59mi N of SR 23 in South Bend**
Bridge Maintenance and Repair SFY: 2012
Total: \$140,500 Federal: \$0.00 State: \$140,500

Zach Dripps presented Resolution 44-11 containing LaPorte District initiated TIP administration modification and amendments. There were no questions on this resolution. Zach asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY RICK GAUL AND
SECONDED BY LESLIE MILLER TO ENDORSE
RESOLUTION 44-11. THE MOTION CARRIED.

TRANSIT

Resolution 45-11

A. Elkhart/Goshen Initiated Amendment Exempt Project in Elkhart County, IN
Resolution 45-11 Delete Project SFY: 2012
Location: Elkhart-Goshen Urbanized Area
Traveler Information Software
Total: \$250,000 Federal: \$200,000 Local: \$50,000

B. Elkhart/Goshen Initiated Administrative Modification Exempt Project in Elkhart County, IN
Resolution 45-11 Increase Federal Funds by \$200,000 SFY: 2012
Location: Elkhart-Goshen Urbanized Area
Operating Assistance
Total: \$410,000 Federal: \$328,000 Local: \$82,000

C. Elkhart/Goshen Initiated Administrative Modification Exempt Project in Elkhart County, IN
Resolution 45-11 Decrease Federal Funds by \$366,961 SFY: 2012
Location: Elkhart-Goshen Urbanized Area
Replacement Trolley Buses
Total: \$366,961 Federal: \$366,961 Local: \$0 (ARRA)

D. Elkhart/Goshen Initiated Administrative Modification Exempt Project in Elkhart County, IN
Resolution 45-11 Increase Federal Funds by \$250,785 SFY: 2012
Location: Elkhart-Goshen Urbanized Area
Expansion Trolley Buses
Total: \$250,785 Federal: \$250,785 Local: \$0 (ARRA)

E. Elkhart/Goshen Initiated Administrative Modification Exempt Project in Elkhart County, IN
Resolution 45-11 Increase Federal Funds by \$65,639 SFY: 2012

Location: Elkhart-Goshen Urbanized Area

Telephone/Communications Equipment

Total: \$65,639 Federal: \$65,639 Local: \$0 (ARRA)

F. Elkhart/Goshen Initiated Administrative Modification Exempt Project in Elkhart County, IN
Resolution 45-11 Increase Federal Funds by \$50,537 SFY: 2012

Location: Elkhart-Goshen Urbanized Area

Mobile Fare Collection Equipment

Total: \$50,537 Federal: \$50,537 Local: \$0 (ARRA)

Mary Beth McAdams presented Resolution 45-11 containing a Transit amendment and administrative modifications. Sandi explained that the CMAQ funds, previously to be used for traveler information software, would now be used for the purchase of biodiesel equipment. The ARRA funds that were set aside for the purchase of 2 new trolley buses would instead be used for the purchase of enunciators and fare boxes.

A MOTION WAS MADE BY RON ROBINSON AND
SECONDED BY JOHN SCHALLIOL TO ENDORSE THE
TRANSIT RESOLUTION 45-11. THE MOTION CARRIED.

Other Actions:

Endorsement of the Indiana Lincoln Highway Byway application – **Resolution #46-11**

Sandra reported that MACOG received a letter of formal request to endorse the Indiana Lincoln Highway Byway (INLHA) application. Following the INLHA's presentation to MACOG in May 2010, Joyce Newland, FHWA, received a list of questions and concerns, which she answered and provided to the TTAC. Designating the Lincoln Highway Byway, as such, would allow communities involved to compete for Federal enhancement dollars. The MPOs in Northwest Indiana and in Fort Wayne have previously endorsed the designation. Sandra asked for the TTAC's endorsement.

A MOTION WAS MADE BY JOHN SCHALLIOL AND
SECONDED BY JOHN BYORNI TO ENDORSE THE
INDIANA LINCOLN HIGHWAY BYWAY APPLICATION.
THE MOTION CARRIED.

STAFF UPDATE

Retroreflectometers

Sandra stated that the deadline to have all reflective materials up-to-date has been set for 2018. MACOG is still moving forward with an RFP for the Regional Sign Inventory and the order of retroreflectometer for the LPA's who requested them. The program is a good asset management opportunity.

Turn Movement Request Reminder

Sandi requested that all of the entities turn in their turning movement study site requests as soon as possible. Carla Keirnan will be sending out a reminder notice. Staff will check back with you in the spring, if you do not have any turn movement sites at this time.

Traffic Count Database

Sandra Seanor informed the TTAC members that John-Paul Hopman developed a traffic count database that is now available for viewing through the MACOG GIS website. The traffic count database can be accessed in 2 ways: first, for the public to view and second, for governmental entities only. The public viewing site provides basic traffic count information. The site for governmental entities is password protective and includes the entire data extracted from the traffic count equipment. An e-mail, providing a link to the password protective website, will be sent out to the TTAC when it becomes available for on-line viewing next week. JP gave a demonstration on how the comprehensive traffic count database operates.

Railroad Grade Crossing Funds

Sandi reported that there is a Call for Projects from the State for the Railroad Grade Crossing Fund Program (RRGCF). The Grade Crossing Fund is separated into two funding types: the 'Other Safety Improvements' (OSI) and the "Crossing Closure" program. The OSI project applications are due to MACOG by September 19th. Crossing Closure applications are expected to be available at the end of September. Contact Erin Gullikson or James Turnwald for assistance.

Quarterly Tracking & Review

Sandi reminded the TTAC members that the Quarterly Tracking & Review Forms are due to MACOG by September 19, 2011 for the October 5th Quarterly Tracking meeting. The Anderson MPO will be present to audit our quarterly tracking review process. All of the MPO's throughout the state are being required to employ a quarterly tracking review procedure.

ADA Coordinators Workshop at MACOG – September 29, 2011

MACOG is hosting an ADA Transition Plan Workshop for ADA Coordinator on September 29th from 10:00 a.m. until 3:30 p.m. The Federal Highway Administration will present best practices for ADA Transition Plans. All ADA Coordinators and other technical staff are encouraged to attend. If you have any questions contact MACOG at (574) 674-8894.

TIGER III Grants

Sandra explained that the US Department of Transportation has announced a third round of Transportation Investment Generating Economic Recovery (TIGER) Grants. Funds for the TIGER program are to be awarded on a competitive basis for projects that will have a significant impact on the Nation, a metropolitan area, or a region. Applications must be submitted through grants.gov, and applicants need to be pre-registered with the site. Pre-applications are due October 3, 2011 and applications are due October 31, 2011.

Indiana MPO Conference, Indianapolis – October 12 – 14, 2011

Sandra announced that the 2011 Indiana MPO Conference is being held in Indianapolis on October 12 - 14th.

Final ERC Certification Class of 2011 – October 19, 2011

The final ERC Certification Class for 2011 will be held on Wednesday, October 19th in Indianapolis. Certification must be renewed every 2 years to continue to apply for and manage federal-aid projects.

Policy Board Meeting – November 16, 2011

The TTAC members were invited to the November 16, 2011 Policy Board meeting, which will be held at the Lerner Center in Elkhart. An Economic Development Board meeting will immediately follow, conclude with lunch. Additional information will follow.

Indiana Summer Study Committee on Infrastructure and Transportation

Sandra Seanor explained that the Indiana State House and Senate put together a Transportation and Infrastructure Summer Study Committee. State Representative Soliday asked Sandra to speak to the committee on behalf of the Indiana MPOs on August 23rd and answer the questions "Where Are We At?" and "Where Should We Be?" Three categories were reviewed which included pavement maintenance, road reconstruction, and bridge maintenance. In addition, congestion, travel delay, and freight, rail, and logistics obstacles were discussed. Sandra summarized the PowerPoint presentation that she presented to the Summer Committee.

The MPO's will be giving the Summer Committee a finalized report within the next 60 days, and she asked for input from the TTAC. Jeff Taylor expressed the need to have a more efficient way to complete projects. Some projects could be done less expensive, if they were done in-house. However, INDOT only allows projects to be completed in-house that are less than \$150,000. Sandra said that was a valid comment and would be expressed to the committee. As the Summer Committee is also interested in assessing the tools the State has given locals, if the tools are being used, and finding out if other tools need to be made available. It was noted that the next two T & I Summer Study Committee meetings will be on September 6th and 20th.

PRIVILEGE OF THE FLOOR

John Byorni and John Schalliol agreed be on the Nominating Committee to recommend a slate of officers for 2012.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

There being no further business to come before the committee, the following action was taken.

A MOTION WAS MADE BY JOHN SCHALLIOL AND
SECONDED BY JOHN BYORNI TO ADJOURN THE
MEETING. THE MOTION CARRIED.



Sandra Seanor, Executive Director



Carl Littrell, Chairperson