

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE  
MINUTES  
December 7, 2011**

The December 7, 2011 meeting of the Transportation Technical Advisory Committee was called to order at 9:00 a.m. in the MACOG Conference Room on the 11<sup>th</sup> Floor of the County-City Building in South Bend, Indiana. It was noted a quorum was present, with the following members in attendance:

**MEMBERS PRESENT:** Carl Littrell – City of South Bend  
Jessica Clark – St. Joseph County Engineering  
Ralph Booker – Marshall County Plan Commission  
John Byorni – St. Joseph County Area Plan Commission  
Mary Cripe – City of Goshen  
Chris Dressel – South Bend Community Development  
Rick Gaul – City of Plymouth  
Neal Haeck – Marshall County Highway Department  
Leslie Miller – City of Elkhart  
Ken Prince – City of Mishawaka  
Ron Robinson – Kosciusko County Administrator  
John Schalliol – St. Joseph County Airport Authority  
Jeff Taylor – Elkhart County Highway  
Scott Tilden – Kosciusko County Highway Department  
Chris Godlewski – Elkhart County Planning

**MEMBERS ABSENT:** Maurice Pearl – South Bend Public Transportation Corp.  
Bill Holder – Kosciusko County GIS  
Jeremy Skinner – City of Warsaw  
Gary West – City of Mishawaka  
Vacant – St. Joseph County Health Dept.

**OTHERS PRESENT** Allen Ibaugh – DTS  
Bart Williamson – DTS  
Matt Heineman – City of Elkhart  
Rob Nichols – City of South Bend  
Joyce Newland – FHWA (by phone)  
Roger Nawrot – Abonmarche  
Eric Wilson – Lochner  
Dan Corbin – Lochner  
Sandra Seanor – MACOG  
Zach Dripps – MACOG  
Erin Gullikson – MACOG  
Karen Hamm – MACOG  
Shirley Czerna – MACOG

**MINUTES OF THE NOVEMBER 2, 2011 MEETING**

There were no corrections to the minutes of November 2, 2011.

A MOTION WAS MADE BY JOHN BYORNI AND  
SECONDED BY JESSICA CLARK TO APPROVE THE  
MINUTES OF NOVEMBER 2, 2011. THE MOTION CARRIED.

**REPORTS OF CHAIRMAN AND SECRETARY**

**1. TTAC CHAIRMAN** – Nominating Committee Report: Election of Officers for 2012  
John Byorni and John Schalliol were on the Nominating Committee. John Byorni offered the  
following slate of officers for 2012: Jessica Clark as Chairperson, Mary Cripe as Vice-  
Chairperson, and Sandra Seanor as Secretary.

A MOTION WAS MADE BY RALPH BOOKER AND  
SECONDED BY JOHN SCHALLIOL TO CLOSE THE  
NOMINATIONS FOR THE 2012 SLATE OF OFFICERS  
AS PRESENTED. THE MOTION CARRIED.

Carl Littrell asked for the adoption of the 2012 slate of officers.

MOTION TO ELECT THE SLATE OFFICER AS SUBMITTED  
FOR THE 2012 TTAC OFFICERS WAS MADE BY KEN PRINCE  
AND SECONDED BY RON ROBINSON. THE MOTION CARRIED.

Carl stated that it has been a pleasure to be involved with the TTAC for the last several years,  
and he looks forward to further production from this staff.

Sandra Seanor presented Carl Littrell with a Certificate of Recognition for his years of service on  
the MACOG Transportation Technical Advisory Committee and for his work and dedication to  
the City of South Bend.

**2. TTAC SECRETARY** – No report

**OLD BUSINESS**

There was no Old Business.

**NEW BUSINESS**

Administrative Modifications, Amendments, Major Amendments to the FY2012-2015 Transportation  
Improvement Program

**FORT WAYNE DISTRICT**

**INDOT Initiated – Resolution #58-11**

A. INDOT Amendment Exempt Project in Elkhart & Kosciusko Counties

Resolution 58-11 Add Project Phase: CN

Des #: 0800971 **Location: Various Locations in the Fort Wayne District**

**District Pavement Marking Project SFY: 2012**

Total: \$200,000 Federal: \$200,000 (ST STP) State: \$0

Erin Gullikson presented Resolution 58-11 containing Fort Wayne District initiated TIP amendment. There were no questions on this resolution. Erin asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY JESSICA CLARK AND  
SECONDED BY RON ROBINSON TO ENDORSE  
RESOLUTION 58-11. THE MOTION CARRIED.

### **LAPORTE DISTRICT**

#### **Locally Initiated – Resolution #59-11**

A. Marshall County Administrative Modification Exempt Project in Marshall County  
Resolution 59-11 Decrease Federal Funds by \$400,000 (Grp IV) Phase: CN  
Des #: 0810140 **Location: 7<sup>th</sup>(a) Rd from Michigan St to new US-31 interchange to Linden Trl**

**Local Road Project** SFY: 2014

Total: \$4,495,965 Federal: \$3,596,772 (Grp IV) Local: \$899,193

B. Marshall County Administrative Modification Exempt Project in Marshall County  
Resolution 59-11 Increase Federal Funds by \$400,000 (Grp IV) Phase: RW  
Des #: 0810140 **Location: 7<sup>th</sup>(a) Rd from Michigan St to new US-31 interchange to Linden Trl**

**Local Road Project** SFY: 2013

Total: \$500,000 Federal: \$400,000 (Grp IV) Local: \$100,000

Zach Dripps presented Resolution 59-11 containing LaPorte District initiated TIP administrative modifications. There were no questions on this resolution. Zach asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY RALPH BOOKER AND  
SECONDED BY MARY CRIPE TO ENDORSE  
RESOLUTION 59-11. THE MOTION CARRIED.

#### **INDOT Initiated – Resolution #60-11**

A. INDOT Amendment Exempt Project in St. Joseph County  
Resolution 60-11 Add Project Phase: PE  
Des #: 1006610 **Location: US 6 at CR 1C, 1 mile E of SR 23**

**Other Intersection Improvement** SFY: 2012

Total: \$76,000 Federal: \$60,800 (ST STP) State: \$15,200

B. INDOT Amendment Exempt Project in St. Joseph County  
Resolution 60-11 Add Project Phase: RW  
Des #: 1006610 **Location: US 6 at CR 1C, 1 mile E of SR 23**

**Other Intersection Improvement** SFY: 2012

Total: \$215,000 Federal: \$172,000 (ST STP) State: \$43,000

C. INDOT Amendment Exempt Project in St. Joseph County  
Resolution 60-11 Add Project Phase: CN1  
Des #: 1006610 **Location: US 6 at CR 1C, 1 mile E of SR 23**

**Other Intersection Improvement** SFY: 2014

Total: \$17,500 Federal: \$14,000 (ST STP) State: \$3,500

D. INDOT Amendment Exempt Project in St. Joseph County

Resolution 60-11 Add Project Phase: CN2

Des #: 1006610 **Location: US 6 at CR 1C, 1 mile E of SR 23**

**Other Intersection Improvement SFY: 2014**

Total: \$1,348,345 Federal: \$1,078,676 (ST STP) State: \$269,669

Zach Dripps explained that INDOT, LaPorte District asked that Resolution 60-11 be removed from the agenda, because the project is in a provisional status. No motion was necessary.

**TRANSIT – Resolution #61-11**

A. TRANSPO Initiated Amendment Exempt Project in St. Joseph County, IN

Resolution 61-11 Delete Project SFY: 2012

**Location: South Bend Urbanized Area**

**Maintenance/Shop Equipment**

Total: \$100,000 Federal: \$80,000 Local: \$20,000

B. TRANSPO Initiated Amendment Exempt Project in St. Joseph County, IN

Resolution 61-11 Add Project SFY: 2012

**Location: South Bend Urbanized Area**

**Intelligent Bus System**

Total: \$100,000 Federal: \$80,000 Local: \$20,000

C. TRANSPO Initiated Amendment Exempt Project in St. Joseph County, IN

Resolution 61-11 Delete Project SFY: 2011

**Location: South Bend Urbanized Area**

**Real Estate Demolition**

Total: \$180,000 Federal: \$144,000 Local: \$36,000

D. TRANSPO Initiated Amendment Exempt Project in St. Joseph County, IN

Resolution 61-11 Add Project SFY: 2011

**Location: South Bend Urbanized Area**

**Intelligent Bus System**

Total: \$55,000 Federal: \$44,000 Local: \$11,000

E. TRANSPO Initiated Amendment Exempt Project in St. Joseph County, IN

Resolution 61-11 Add Project SFY: 2011

**Location: South Bend Urbanized Area**

**Bus Cameras**

Total: \$125,000 Federal: \$100,000 Local: \$25,000

F. TRANSPO Initiated Amendment Exempt Project in St. Joseph County, IN

Resolution 61-11 Add Project SFY: 2011

**Location: South Bend Urbanized Area**

**Purchase 35 ft Fixed Route Vehicles**

Total: \$3,688,889 Federal: \$3,320,000 Local: \$368,889 (Section 5309 Bus & Bus Facilities Program Funds)

Karen Hamm presented Resolution 61-11 containing TRANSPRO initiated Transit amendments. There were no questions on this resolution. Karen asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY JOHN BYORNI AND  
SECONDED BY JESSICA CLARK TO ENDORSE THE  
TRANSIT RESOLUTION 61-11. THE MOTION CARRIED.

### **Other Actions**

#### **Support for maintaining current MPO population thresholds in any new legislation for Federal Surface Transportation Authorization – Resolution #62-11**

Sandra explained that there is a federal bill proposal that concerns the MPO thresholds. The bill proposes a new minimum threshold of 200,000 in population to be an MPO. Resolutions 62-11 expresses support for maintaining the current population thresholds for MPOs and encourage rural community participation in the planning process in any new legislation for Federal Surface Transportation Authorization.

Sandra asked for the endorsement of Resolution 62-11.

A MOTION WAS MADE BY RON ROBINSON AND  
SECONDED BY JOHN SCHALLIOL TO ENDORSE  
RESOLUTION 62-11. THE MOTION CARRIED.

### **STAFF UPDATE**

#### **Interurban Trolley “Can Do”**

Sandra announced that MACOG will be sponsoring its sixth annual food donation drive by way of the Interurban Trolley for two weeks between December 5<sup>th</sup> and December 17<sup>th</sup>. Each person boarding the Interurban Trolley with a nonperishable food item will get a free one-way trip on the trolley. Donated food will be given to “The Window” and “Church Community Services”.

#### **Quarterly Tracking & Review**

Forms for the next Quarterly Tracking Review will be due to MACOG by December 19<sup>th</sup>, with the next Quarterly Tracking Review to be held January 4<sup>th</sup>, following the TTAC meeting.

#### **Railroad Grade Crossing Fund (RRGCF) Closure Program**

Sandi reported that there is a Call for Projects from the State for the Railroad Grade Crossing Fund Program (RRGCF). The Grade Crossing Fund is separated into two fund types: the ‘Other Safety Improvements’ (OSI) and the ‘Crossing Closure’ program. The Closure project applications are due to MACOG by February 6, 2012. Contact Erin Gullikson or James Turnwald for assistance.

#### **FY2013-2016 TIP Schedule**

Sandra explained that annually, MACOG updates its Transportation Improvement Program (TIP), which identifies major projects in the region that are scheduled to be built in the next four years using federal funds. This year's TIP public review and comment period will be from March 1<sup>st</sup> until April 2<sup>nd</sup>, 2012. The TTAC and Policy Board will meet in Spring 2012 to review and consider the Fiscal Year 2013-2016 TIP.

### **MACOG Call for Projects**

The MACOG Call for Projects is for Group I, Group II, Transportation Enhancement, CMAQ, and HSIP. Each funding category has specific eligibility requirements. As a reminder to all LPAs, project cost updates must also be submitted at this time. Additional funding requests can total up to a 30% increase of current federal funding. Project applications and requests will be due to MACOG no later than January 31, 2012.

Jessica Clark asked if previously submitted TE applications need to be resubmitted. Sandi said that any previously submitted projects will be reviewed and updated at the request of each jurisdiction.

### **ADA Transition Plan Update**

MACOG has been working hard to complete the ADA intersection inventories for the region. As of December 12<sup>th</sup>, 44.8% of the region's intersections have been evaluated. Furthermore, most LPAs will have passed the required resolutions by the end of the year. The goal is to have everyone completed by June 2012.

### **PRESENTATION**

#### **Regional Sign Inventory – Allen Ibaugh, Data Transfer Solutions ([www.dtsgis.com](http://www.dtsgis.com))**

Allen Ibaugh, CEO of DTS, presented an overview of his firm, its past experience with large-scale sign projects, and the tools and training available to LPAs in managing sign inventory data once collected. DTS submitted the winning bid through MACOG's Regional Traffic Sign Inventory and Management System RFP and has since signed a contract with MACOG to complete the project. The project will assist LPAs in meeting the sign maintenance and retroreflectivity standards of the Manual on Uniform Traffic Control Devices.

Mr. Ibaugh entertained questions from the TTAC members.

### **PRIVILEGE OF THE FLOOR**

Carl Littrell said it was a pleasure to be in public service for the last 20 years and to work with diligent people as all of you.

### **PUBLIC COMMENT**

There was no public comment.

### **ADJOURNMENT**

There being no further business to come before the committee, the following action was taken.

A MOTION WAS MADE BY JOHN SCHALLIOL AND  
SECONDED BY JOHN BYORNI TO ADJOURN THE  
MEETING. THE MOTION CARRIED.

  
Sandra Seanor, Executive Director

  
Carl Littrell, Chairperson